

FY2019 - Performance Measurement Module (Sys PM)

Summary Report for OK-507 - Southeastern Oklahoma Regional CoC

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2018	FY 2019	Submitted FY 2018	FY 2019	Difference	Submitted FY 2018	FY 2019	Difference
1.1 Persons in ES and SH	369	278	29	58	29	3	21	18
1.2 Persons in ES, SH, and TH	369	278	29	58	29	3	21	18

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

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	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2018	FY 2019	Submitted FY 2018	FY 2019	Difference	Submitted FY 2018	FY 2019	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	407	289	78	94	16	15	29	14
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	407	289	78	94	16	15	29	14

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Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2019	% of Returns	FY 2019	% of Returns	FY 2019	% of Returns	FY 2019	% of Returns
Exit was from SO	2	0	0%	0	0%	0	0%	0	0%
Exit was from ES	36	0	0%	1	3%	1	3%	2	6%
Exit was from TH	0	0		0		0		0	
Exit was from SH	0	0		0		0		0	
Exit was from PH	206	0	0%	1	0%	5	2%	6	3%
TOTAL Returns to Homelessness	244	0	0%	2	1%	6	2%	8	3%

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

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This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2018 PIT Count	January 2019 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	244	293	49
Emergency Shelter Total	185	217	32
Safe Haven Total	0	0	0
Transitional Housing Total	2	0	-2
Total Sheltered Count	187	217	30
Unsheltered Count	57	76	19

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2018	FY 2019	Difference
Universe: Unduplicated Total sheltered homeless persons	421	303	-118
Emergency Shelter Total	421	303	-118
Safe Haven Total	0	0	0
Transitional Housing Total	0	0	0

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Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2018	FY 2019	Difference
Universe: Number of adults (system stayers)	5	5	0
Number of adults with increased earned income	3	2	-1
Percentage of adults who increased earned income	60%	40%	-20%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2018	FY 2019	Difference
Universe: Number of adults (system stayers)	5	5	0
Number of adults with increased non-employment cash income	0	2	2
Percentage of adults who increased non-employment cash income	0%	40%	40%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2018	FY 2019	Difference
Universe: Number of adults (system stayers)	5	5	0
Number of adults with increased total income	3	2	-1
Percentage of adults who increased total income	60%	40%	-20%

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Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2018	FY 2019	Difference
Universe: Number of adults who exited (system leavers)	12	11	-1
Number of adults who exited with increased earned income	2	1	-1
Percentage of adults who increased earned income	17%	9%	-8%

Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2018	FY 2019	Difference
Universe: Number of adults who exited (system leavers)	12	11	-1
Number of adults who exited with increased non-employment cash income	0	0	0
Percentage of adults who increased non-employment cash income	0%	0%	0%

Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2018	FY 2019	Difference
Universe: Number of adults who exited (system leavers)	12	11	-1
Number of adults who exited with increased total income	2	1	-1
Percentage of adults who increased total income	17%	9%	-8%

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Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2018	FY 2019	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	406	299	-107
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	30	19	-11
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	376	280	-96

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2018	FY 2019	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	905	666	-239
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	65	51	-14
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	840	615	-225

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Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2019 (Oct 1, 2018 - Sept 30, 2019) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2018	FY 2019	Difference
Universe: Persons who exit Street Outreach	8	0	-8
Of persons above, those who exited to temporary & some institutional destinations	2	0	-2
Of the persons above, those who exited to permanent housing destinations	6	0	-6
% Successful exits	100%		

Metric 7b.1 – Change in exits to permanent housing destinations

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	Submitted FY 2018	FY 2019	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	901	634	-267
Of the persons above, those who exited to permanent housing destinations	638	418	-220
% Successful exits	71%	66%	-5%

Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2018	FY 2019	Difference
Universe: Persons in all PH projects except PH-RRH	66	43	-23
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	58	40	-18
% Successful exits/retention	88%	93%	5%

FY2019 - SysPM Data Quality

OK-507 - Southeastern Oklahoma Regional CoC

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports in order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

FY2019 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2015-2016	2016-2017	2017-2018	2018-2019	2015-2016	2016-2017	2017-2018	2018-2019	2015-2016	2016-2017	2017-2018	2018-2019	2015-2016	2016-2017	2017-2018	2018-2019	2015-2016	2016-2017	2017-2018	2018-2019
1. Number of non-DV Beds on HIC	240	203	213	239	18		13	2	64	61	129	135	164	129	177	101				
2. Number of HMIS Beds	40	42	47	44	0		0	0	38	29	34	43	164	129	177	101				
3. HMIS Participation Rate from HIC (%)	16.67	20.69	22.07	18.41	0.00		0.00	0.00	59.38	47.54	26.36	31.85	100.00	100.00	100.00	100.00				
4. Unduplicated Persons Served (HMIS)	912	661	484	327	0	0	0	0	60	55	78	51	561	697	595	499	0	0	0	12
5. Total Leavers (HMIS)	878	627	456	264	0	0	0	0	36	17	36	31	423	514	507	416	0	0	0	1
6. Destination of Don't Know, Refused, or Missing (HMIS)	35	18	24	14	0	0	0	0	0	1	4	0	22	44	64	39	0	0	0	1
7. Destination Error Rate (%)	3.99	2.87	5.26	5.30					0.00	5.88	11.11	0.00	5.20	8.56	12.62	9.38				100.00

2020 Point-in-Time Count OK-507 Southeastern Oklahoma Regional CoC

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	11	0	22	33
Total Number of persons (Adults & Children)	29	0	48	77
Number of Persons (under age 18)	17	0	22	39
Number of Persons (18 - 24)	1	0	6	7
Number of Persons (over age 24)	11	0	20	31

Gender (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	19	0	24	43
Male	10	0	24	34
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	26	0	46	72
Hispanic/Latino	3	0	2	5

2020 Point-in-Time Count OK-507 Southeastern Oklahoma Regional CoC

Race (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	18	0	35	53
Black or African-American	2	0	4	6
Asian	0	0	0	0
American Indian or Alaska Native	3	0	4	7
Native Hawaiian or Other Pacific Islander	0	0	0	0
Multiple Races	6	0	5	11

Chronically Homeless (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	1		3	4
Total number of persons	3		6	9

Population: Sheltered and Unsheltered Count

Persons in Households with only Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	11	0	0	0	11
Total Number of children (under age 18)	11	0	0	0	11

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	3	0	0	0	3
Male	8	0	0	0	8
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	11	0	0	0	11
Hispanic/Latino	0	0	0	0	0

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional			
White	8	0	0	0	8
Black or African-American	1	0	0	0	1
Asian	0	0	0	0	0
American Indian or Alaska Native	2	0	0	0	2
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	0		0	0	0

2020 Point-in-Time Count OK-507 Southeastern Oklahoma Regional CoC

Population: Sheltered and Unsheltered Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	144	0	0	32	176
Total Number of persons (Adults)	147	0	0	35	182
Number of Persons (18 - 24)	7	0	0	6	13
Number of Persons (over age 24)	140	0	0	29	169

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	50	0	0	13	63
Male	96	0	0	22	118
Transgender	1	0	0	0	1
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	140	0	0	33	173
Hispanic/Latino	7	0	0	2	9

2020 Point-in-Time Count OK-507 Southeastern Oklahoma Regional CoC

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	105	0	0	22	127
Black or African-American	16	0	0	5	21
Asian	0	0	0	0	0
American Indian or Alaska Native	21	0	0	8	29
Native Hawaiian or Other Pacific Islander	1	0	0	0	1
Multiple Races	4	0	0	0	4

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	60		0	4	64

Date of PIT Count: 1/23/2020

Population: Sheltered and Unsheltered Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	166	0	0	54	220
Total Number of Persons	187	0	0	83	270
Number of Children (under age 18)	28	0	0	22	50
Number of Persons (18 to 24)	8	0	0	12	20
Number of Persons (over age 24)	151	0	0	49	200

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	72	0	0	37	109
Male	114	0	0	46	160
Transgender	1	0	0	0	1
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	177	0	0	79	256
Hispanic/Latino	10	0	0	4	14

Race

Point In Time Summary for OK-507 - Southeastern Oklahoma Regional CoC

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	131	0	0	57	188
Black or African-American	19	0	0	9	28
Asian	0	0	0	0	0
American Indian or Alaska Native	26	0	0	12	38
Native Hawaiian or Other Pacific Islander	1	0	0	0	1
Multiple Races	10	0	0	5	15

Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	63		0	10	73

Point-in-Time Counts of People Who Are Homeless

	01/28/ 2016	Difference 15-16	01/26/ 2017	Difference 16-17	01/25/ 2018	Difference 17-18	01/24/20 19	Difference 18-19	1/23/2020	Difference 19-20
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Sheltered People in Households...

With at Least One Adult and One Child	51	-39	77	26	43	-34	53	10	29	-24
Under Age 18	28	-21	46	18	28	-18	33	5	17	-16
Age 18 - 24	7	-2	3	-4	1	-2	4	3	1	-3
Over Age 24	16	-16	28	12	14	-14	16	2	11	-5
Average household size	2.6	0.05	2.7	0.11	3.1	0.42	2.79	-0.28	2.64	-0.15
With Only Children	22	5	10	-12	9	-1	12	3	11	-1
In one-child Households	*		*		*		*		*	
In multi-child households	*		*		*		*		*	
Average household size	1.0	-0.21	1.0	0.00	1.0	0.00	1.00	0.00	1.00	0.00
Without Children	144	14	119	-25	133	14	152	19	147	-5
Age 18 - 24	21	0	32	11	19	-13	10	-9	7	-3
Over Age 24	123	14	87	-36	114	27	142	28	140	-2
Average household size	1.0	-0.12	1.0	0.00	1.0	-0.02	1.02	0.02	1.02	0.00
All Sheltered People	217	-20	206	-11	185	-21	217	32	187	-30
Average household size	1.52	-0.09	1.56	0.03	1.69	0.13	1.60	-0.09	1.55	-0.05

01/28/ 2016	Difference 15-16	01/26/ 2017	Difference 16-17	01/25/ 2018	Difference 17-18	01/24/20 19	Difference 18-19	1/23/2020	Difference 19-20
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Unsheltered People in Households...

5HH

12HH

With at Least One Adult and One Child	40	-6	25	-15	16	-9	43	27	48	5
Under Age 18	22	-3	15	-7	7	-8	22	15	22	0
Age 18 - 24	3	-1	1	-2	1	0	9	8	6	-3
Over Age 24	15	-2	9	-6	8	-1	12	4	20	8
Average household size	3.3	0.27	4.2	0.83	3.2	-0.97	3.6	0.38	2.2	-1.40
With Only Children	45	0	5	-40	0	-5	2	2	0	-2
In one-child Households	*		*		*		*		*	
In multi-child households	*		*		*		*		*	
Average household size	1.2	0	1.0	-0.22	0.0	-1.00	2.0	2.00	0.0	-2.00
Without Children	134	9	115	-19	41	-74	31	-10	35	4
Age 18 - 24	52	7	6	-46	1	-5	3	2	6	3
Over Age 24	82	2	109	27	40	-69	28	-12	29	1
Average household size	1.2	-0.22	1.1	-0.08	1.4	0.25	1.2	-0.13	1.1	-0.15
All Unsheltered People	219	3	145	-74	57	-88	76	19	83	7
Average household size	1.92	0.01	2.09	0.18	2.28	0.19	2.27	-0.01	1.09	-1.18

25HH

33HH

	01/28/ 2016	Difference 15-16	01/26/ 2017	Difference 16-17	01/25/ 2018	Difference 17-18	01/24/20 19	Difference 18-19	1/23/2020	Difference 19-20
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All People in Households...

With at Least One Adult and One Child	91	-45	102	11	59	-43	96	37	77	-19
Under Age 18	50	-24	61	11	35	-26	55	20	39	-16
Age 18 - 24	10	-3	4	-6	2	-2	13	11	7	-6
Over Age 24	31	-18	37	6	22	-15	28	6	31	3
Average household size	2.8	0.18	2.9	0.07	3.1	0.22	3.2	0.05	2.4	-0.78
With Only Children	67	5	15	-52	9	-6	14	5	11	-3
In one-child Households	*		*		*		*		*	
In multi-child households	*		*		*		*		*	
Average household size	1.1	-0.08	1.0	-0.14	0.5	-0.50	1.5	1.00	1.0	-0.50
Without Children	278	23	234	-44	174	-60	183	9	182	-1
Age 18 - 24	73	7	38	-35	20	-18	13	-7	13	0
Over Age 24	205	16	196	-9	154	-42	170	16	169	-1
Average household size	1.1	-0.16	1.1	-0.04	1.2	0.12	1.1	-0.05	1.1	-0.07
All People	436	-17	351	-85	242	-109	293	51	270	-23
Average household size	1.7	-0.04	1.8	0.11	2.0	0.16	1.9	-0.05	1.3	-0.62

*No data entered for this category on this date

**Southeastern Oklahoma Continuum of Care
Coordinated Entry System Assessment Tool**

Client Information		
Name (First, Middle, Last):		
Who referred you to us?		
What is your social security number?		
What is your birth date?		
What is your gender?	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Refused	
What is your race?	<input type="checkbox"/> Caucasian/White <input type="checkbox"/> African American/Black <input type="checkbox"/> Native American <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> 2 or more races <input type="checkbox"/> Refused <input type="checkbox"/> Other	
Are you Hispanic?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Have we spoken before?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have a mailing address/post office box where we can reach you?		
Prioritization Assessment Questions	Prioritization Assessment Answers	Prioritization Points/Scoring
Where did you stay last night?	<input type="checkbox"/> Place not meant for habitation <input type="checkbox"/> Emergency Shelter <input type="checkbox"/> Hotel/Motel <input type="checkbox"/> Transitional Housing <input type="checkbox"/> Permanent Housing for Homeless <input type="checkbox"/> Psychiatric Hospital or Facility <input type="checkbox"/> Substance Abuse Facility <input type="checkbox"/> Hospital <input type="checkbox"/> Jail, Prison, or Juvenile Detention <input type="checkbox"/> Staying or living with family <input type="checkbox"/> Staying or living with a friend <input type="checkbox"/> Foster Care <input type="checkbox"/> Rental by client with subsidy <input type="checkbox"/> Rental by client with other subsidy <input type="checkbox"/> Rental by client with no subsidy <input type="checkbox"/> Owned by client with subsidy <input type="checkbox"/> Owned by client with no subsidy <input type="checkbox"/> Don't Know <input type="checkbox"/> Refused	
		<input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> 1 <input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 1 <input type="checkbox"/> 1 <input type="checkbox"/> 1 <input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 0

**Southeastern Oklahoma Continuum of Care
Coordinated Entry System Assessment Tool**

How long can you stay there?	<input type="checkbox"/> 1 week or less <input type="checkbox"/> More than 1 week, less than a month <input type="checkbox"/> 1 to 3 months	<input type="checkbox"/> More than 3 months, less than a year <input type="checkbox"/> 1 year or longer <input type="checkbox"/> Refused
Annual HH Gross income amount?	<input type="checkbox"/> 0-14% AMI <input type="checkbox"/> 15-30% AMI <input type="checkbox"/> More than 30% AMI	<input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> 0
What is the last grade of school you completed?	<input type="checkbox"/> Less than high school <input type="checkbox"/> Some high school <input type="checkbox"/> High school diploma/GED <input type="checkbox"/> Some College <input type="checkbox"/> Technical degree <input type="checkbox"/> College Degree 2 yrs <input type="checkbox"/> College degree 4 yrs <input type="checkbox"/> Post graduate <input type="checkbox"/> Other	<input type="checkbox"/> 2 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 0
At least one dependent child under age 6?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 3 <input type="checkbox"/> 0
Single Parent with minor child(ren)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 3 <input type="checkbox"/> 0
Household size of 5 or more?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 3 <input type="checkbox"/> 0
Are you pregnant?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 1 <input type="checkbox"/> 0
Do you have disabling condition?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 3 <input type="checkbox"/> 0
Are you currently residing in, or trying to leave, an intimate partner who threatens you or makes you fearful?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 3 <input type="checkbox"/> 0
Do you want services that are specifically geared to domestic violence survivors OR do you need a confidential location to stay?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 3 <input type="checkbox"/> 0
Number of times you have been on the streets, in Emergency Shelter or Safe Haven in the past 3 years including today?	<input type="checkbox"/> 4+ <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> Never	<input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> 0

**Southeastern Oklahoma Continuum of Care
Coordinated Entry System Assessment Tool**

Total number of months homeless in the past 3 years?	<input type="checkbox"/> Less than a month <input type="checkbox"/> 1 Month <input type="checkbox"/> 2-5 Months <input type="checkbox"/> 6+ Months	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
Number of time you have had to move because of economic factors in the last 2 years?	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4+	<input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3
Court ordered rental evictions on your record within the past 3 years?	<input type="checkbox"/> 4 or more <input type="checkbox"/> 2-3 <input type="checkbox"/> 1 <input type="checkbox"/> No prior evictions	<input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> 0
Criminal record for arson, drug dealing or manufacture, or felony offense against persons or property? *Convictions	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 3 <input type="checkbox"/> 0
Registered Sex Offender	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 3 <input type="checkbox"/> 0
Means of Transportation	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 0 <input type="checkbox"/> 2
Were you ever on active duty? Have you ever served in the military or in the Armed Forces in the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 0 <input type="checkbox"/> 1
Do you have a DD-214 military ID?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> 0 <input type="checkbox"/> 1
Discharge Status?	<input type="checkbox"/> Honorable <input type="checkbox"/> General <input type="checkbox"/> Other Than Honorable <input type="checkbox"/> Bad Conduct <input type="checkbox"/> Dishonorable <input type="checkbox"/> Uncharacterized <input type="checkbox"/> Don't Know <input type="checkbox"/> Refused	<input type="checkbox"/> 0 <input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 1 <input type="checkbox"/> 1 <input type="checkbox"/> 1 <input type="checkbox"/> 0 <input type="checkbox"/> 0

Prioritization Scale		
Total Client Points		<input type="checkbox"/> Priority 1 20 or more <input type="checkbox"/> Priority 2 15-19
Client's Priority		<input type="checkbox"/> Priority 3 10-14 <input type="checkbox"/> Priority 4 9 or under

Interviewer's Name:		Date:
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**Southeastern Oklahoma Continuum of Care
Coordinated Entry System Assessment Tool**

Please look at the next page for further prioritization instructions. You may also refer to the Coordinated Entry System Policies and Procedures Manual for additional guidance.

**Southeastern Oklahoma Continuum of Care
Coordinated Entry System Assessment Tool**

Priority Categories from the Assessment Tool will be used to initially prioritize households. Households will be further prioritized within their category using the following parameters.

Prioritizing Dedicated/Prioritized CoC PSH

- Chronically Homeless Individuals and Families with the Longest History of Homelessness and with the Most Severe Service Needs.

In instances where two or more households have equal priority, applicants shall be further prioritized as follows:

- Veterans Not Eligible for Housing/Health VA Services
- Victims of Domestic Violence
- Youth (18 – 24 years of age)
- First presented for assistance

Prioritizing Non-Dedicated/Prioritized CoC PSH

- Homeless Individuals and Families with a Disability with Long Periods of Episodic Homelessness and Severe Service Needs.
- Homeless Individuals and Families with a Disability with Severe Service Needs.
- Homeless Individuals and Families with a Disability Coming from Places Not Meant for Human Habitation, Safe Haven, or Emergency Shelter Without Severe Service Needs.
- Homeless Individuals and Families with a Disability Coming from Transitional Housing.
 - An individual or family that is eligible for CoC Program-funded PSH who is currently residing in a transitional housing project, where prior to residing in the transitional housing had lived in a place not meant for human habitation, in an emergency shelter, or safe haven.

In instances where two or more households have equal priority, applicants shall be further prioritized as follows:

- Veterans Not Eligible for Housing/Health VA Services
- Victims of Domestic Violence, Stalking, or Human Trafficking
- Youth (18 – 24 years of age)
- First presented for assistance

Prioritizing for RRH

- CoC & ESG Program RRH
 - Eligible participants are referred to the Rapid Re-housing program for which they are eligible and prioritized based the following prioritization:
 - Chronically Homeless individuals and families with the Longest History of Homelessness and with the Most Severe Service Needs.
 - Non-Chronically Homeless individuals and families with the Longest History of Homelessness and with the Most Severe Service Needs.

In instances where two or more households have equal priority, applicants shall be further prioritized as follows:

- Veterans Not Eligible for Housing/Health VA Services
- Victims of Domestic Violence
- Youth (18 – 24 years of age)
- First presented for assistance

- SSVF RRH

- Eligible participants will be prioritized or targeted based on the agreed upon standards set forth in the provider's SSVF grant agreement.

The Southeastern Oklahoma Continuum of Care

The Southeastern Oklahoma Continuum of Care is committed to prevent and end the tragedy of homelessness among individuals and families.

Serving Atoka, Bryan, Carter, Choctaw, Coal, Haskell, Hughes, Johnston, Latimer, LeFlore, Love, Marshall, McCurtain, McIntosh, Murray, Muskogee, Okfuskee, Okmulgee, Pittsburg, Pontotoc, and Pushmataha Counties.

COVID-19 Response Guide

Addendum to Coordinated Entry Policies and Procedures

In response to the public health and economic crisis caused by the COVID-19 outbreak, temporary changes to the Coordinated Entry Policies and Procedures are needed to ensure that the Southeastern Oklahoma Continuum of Care's coordinated entry process is flexible and responsive.

This guide is to be used by homeless service providers and those who operate Emergency Solutions Grant Programs to assist with lessening the spread of COVID-19. You will find information regarding COVID-19 medical screening, temporary policies, and general guidance.

Access and Intake Recommendations

Access Points

Access points include shelters, homeless provider offices, outreach, etc.

Intake/Assessment

Prior to any interaction with a client, ensure you are following social distancing and safety guidelines.

Recommendations: First, determine client's homelessness status: at-risk or literally homeless. If the client is literally homeless, the next step recommended is conducting the Health Self Screening (Attachment A) to determine if the client should be tested for COVID-19. If you have your own agency health screening tool, you may use it. If testing is indicated, it is recommended the client not continue intake until they are tested. If the client is asymptomatic and does not need to be tested, it is recommend that you have a housing problem-solving/diversion conversation to help the client resolve their homelessness. If diversion is unsuccessful and the client meets one or more of the following COVID-19 risk and vulnerability factors, they should be prioritized for housing.

- COVID-19 test pending
- Exiting medical facility
- > 65 years old
- Head of household < 25 years old
- Chronic Health Condition such as: Heart/lung disease or diabetes
- Chronically homeless (one continuous year of homelessness with a disabling condition)
- Actively fleeing domestic violence

If the client does not meet one of the above factors, prioritization will follow the SEO CoC Coordinated Entry Policies and Procedures for prioritization found on page 15 and listed below.

Prioritizing for RRH

Priority Categories from the Assessment Tool will be used to initially prioritize households. Households will be further prioritized within their category using the following parameters.

- CoC & ESG Program RRH
 - Eligible participants are referred to the Rapid Re-housing program for which they are eligible and prioritized based the following prioritization:
 - Chronically Homeless individuals and families with the Longest History of Homelessness and with the Most Severe Service Needs
 - Non-Chronically Homeless individuals and families with the Longest History of Homelessness and with the Most Severe Service Needs

In instances where two or more households have equal priority, applicants shall be further prioritized as follows:

- Veterans Not Eligible for Housing/Health VA Services
 - Victims of Domestic Violence, Stalking, or Human Trafficking
 - Youth (18 – 24 years of age)
 - First presented for assistance
- SSVF RRH
 - Eligible participants will be prioritized or targeted based on the agreed upon standards set forth in the provider’s SSVF grant agreement.

Emergency Shelter

In order to address the threats posed by COVID-19, the SEO CoC is following HUD and CDC guidance regarding increased risk of exposure and negative outcomes from COVID-19 for people experiencing homelessness. The following amendments will apply to the Coordinated Entry Policies and Procedures.

- Prioritization for emergency shelter and emergency shelter alternatives will be based on the following criteria:
 - Existing prioritization for unsheltered households based on the length of homelessness.
 - Risk factors for exposure to COVID-19 including
 - Age of 65 years old or older
 - Significant underlying health conditions
- Hotel rooms may be used as part of the coordinated effort to reduce the risk of exposure to and transmission of COVID-19. Hotel rooms are used primarily to provide safe indoor accommodations for people experiencing homelessness who are awaiting a shelter placement or who need a place to self-isolate because of symptoms related to COVID19.

Reopening

As the state is reopening, it is recommended that you follow the CDC “Checklist for Homeless Service Providers During Community Reopening.” <https://www.cdc.gov/coronavirus/2019-ncov/php/homeless-service-providers.html>

Attachment A: COVID-19 Health Self-Screening

Disclaimer: This self-screening does not provide a medical diagnosis and is for informational purposes only. The information contained in the self-screening is for your personal use only and is not intended to diagnose, cure, mitigate, treat, or prevent disease or other conditions and is not intended to provide a determination or assessment of your state of health. If you have concerns regarding your health, or the health of someone else, you should consult a physician. If you are experiencing a serious health emergency, you should call 911.

1. Do you have a temperature of 99.6 or higher?

Yes No

2. Do you have a cough?

Yes No

3. Do you have difficulty breathing?

Yes No

4. Do you have a body ache?

Yes No

5. Have you traveled in the last 2 weeks?

Yes No

6. Do you have a chronic health condition such as diabetes, blood pressure, lung or heart disease?

Yes No

7. Are you age 65 or older?

Yes No

8. Have you had close contact* with someone who has tested positive for COVID-19?

Yes No

If YES to ANY of questions 1-4: It is advised that you call your local health department to request a COVID-19 test.

If NO to ALL of questions 1-4: Your current symptoms do not indicate that you need to be tested.

* Close contact is defined as either “Prolonged period of time” spent “within approximately 6 feet or within the room or care area” of an individual who has tested positive for COVID-19 or “Direct contact with an individual who has tested positive for COVID-19.” Examples include sharing eating or drinking utensils, close conversation, or kissing, hugging, and other direct physical contact. “Close contact” does not include activities such as walking by a person or briefly sitting across a waiting room or office.

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Governance Charter

Approved 01/15/2014

Amended 08/02/2016

Amended 01/09/2017

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Organization

The name of this unincorporated organization is the Southeastern Oklahoma Continuum of Care (hereinafter referred to as the “SEO CoC”). HUD reference number OK-507.

Geographic Area

The SEO CoC covers a geographic area in southeastern Oklahoma spanning 21 counties. The area includes Atoka, Bryan, Carter, Choctaw, Coal, Haskell, Hughes, Johnston, Latimer, LeFlore, Love, Marshall, McCurtain, McIntosh, Murray, Muskogee, Okfuskee, Okmulgee, Pittsburg, Pontotoc and Pushmataha.

Purpose

The purpose of the SEO CoC is to:

- Promote community-wide commitment to the goal of ending veteran and chronic homelessness by 2015, ending homelessness for families, youth and children by 2020, and setting a path to ending all types of homelessness;
- Help secure funding for efforts by nonprofit providers and local governments to re-house homeless individuals and families rapidly while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness;
- Promote access to and effective utilization of mainstream programs by homeless individuals and families; and
- Optimize self-sufficiency among individuals and families experiencing homelessness.

Responsibilities

The SEO CoC is responsible for fulfilling duties as follows:

Operation of the CoC

- Hold meetings of the full membership, with published agendas, at least semi-annually;
- Issue a public invitation annually for new members to join within the geographic area;
- Adopt and follow a written process to select a CoC board and review, update, and approve the process at least once every 3 years;
- Appoint additional committees, subcommittees, or workgroups;
- Adopt, follow, and review annually a governance charter in consultation with the collaborative applicant and the HMIS lead;
- For CoC and ESG grants, collaborate with the Oklahoma Department of Commerce (ODOC) to establish performance targets appropriate for population and program type in consultation with recipients and subrecipients, then monitor recipient and subrecipient performance, evaluate outcomes, and take action against poor performers;
- Establish a centralized or coordinated assessment system in consultation with recipients of ESG Funds; and

- Establish and follow written standards for providing CoC assistance in consultation with recipients of ESG Funds.

Designation and operation of a Homeless Management Information System (HMIS)

- Designate a single HMIS for its geographic area and designate an eligible applicant to manage its HMIS;
- Review, revise, and approve privacy, security, and data quality plans;
- Ensure consistent participation of recipients/subrecipients in HMIS; and
- Ensure that the HMIS is administered in compliance with HUD requirements.

Continuum of Care Planning

- Coordinate implementation of a housing and service system;
- Conduct, at least biennially, a Point-in-Time count of homeless persons that meets HUD requirements;
- Conduct an annual gaps analysis of homelessness needs and services;
- Provide information as required to ODOC so they can complete the Consolidated Plan;
- Consult with ODOC, state and local ESG recipients in the geographic area on the plan for allocating ESG funds and reporting/evaluating performance of ESG programs.

Preparation of a CoC Application for Funds

- Design, operate, and follow a collaborative process for the development of applications and approve submission of applications in response to the CoC Program Notice of Funding Availability (NOFA);
- Establish priorities for funding projects;
- Designate the collaborative applicant to submit the application;
- The collaborative applicant must collect and combine the required application information from all projects within the geographic area and will apply for funding for CoC planning activities.

CoC Membership

Open Membership and New Members

Membership in the SEO CoC is open to all stakeholders in the covered geographic area, including nonprofit homeless assistance providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, and organizations that serve veterans, and homeless and formerly homeless individuals.

Annually, the SEO CoC shall issue a public invitation for any interested person within geographic area to become a member of the CoC. The invitation will be sent to relevant organizations in the

geographic area, shared at local coalition and interagency meetings, and posted on organizational websites.

New members may enroll at any time during the year by providing to the CoC their names, contact information, and any relevant affiliations.

Responsibilities of Members

Most of the responsibilities of the SEO CoC will be carried out by its Board (with input from Members), with the following exceptions:

- Members will vote directly to approve the governance framework set forth in this Governance Charter and any subsequent changes or additions to the Governance Charter;
- Every three years following initial approval of this Governance Charter, members will review, update, and approve changes to the Governance Charter;
- Unless the Board selection process is changed by a subsequent amendment to the Governance Charter, members will vote annually to elect directors to available board positions.

Membership Meetings

The full membership of the SEO CoC shall meet at least semi-annually. All SEO CoC members shall be notified of the date and location of membership meetings.

The first meeting of the year held in January will be the Annual Meeting. The agenda for the Annual Meeting will include:

- A review of any proposed changes to the SEO CoC Governance Charter followed by a vote on those changes;
- Review of the Point in Time Count documents and the Housing Inventory Count; and
- Any other business the Board chooses to put before its members.

Notice of Meeting

Notice of the place, date and time of each Membership Meeting, including the Annual Meeting, shall be sent to members by email or other reasonable means of communication at least one week (7 days) before the meeting date, along with the agenda for the meeting.

Quorum and Voting

The members present at any properly announced meeting of SEO CoC members shall constitute a quorum. Issues presented to SEO CoC members for a vote will be decided by simple majority of the votes cast.

Board

The SEO CoC shall be governed by a Board, which will provide oversight and accountability for all SEO CoC responsibilities. The Board shall Responsibilities of the Board

Except for those responsibilities assigned to the SEO CoC members), the Board will act on behalf of the SEO CoC to fulfill the regulatory duties of a continuum of care set forth in 24 CFR § 578. The Board shall be responsible for approval and implementation of all CoC policies and procedures.

Board Membership

Composition

The Board will consist of an odd number of members including, at a minimum, a representative from each sub-regional lead agency. The Board should be representative of the stakeholder organizations represented within the CoC membership and must include a representative of the CoC Collaborative Applicant. The Board must, at all times, make every effort to ensure the participation of at least one homeless or formerly homeless individual on the Board.

Terms of Office

Board members will serve staggered terms of three years so that approximately one-third the members will stand for election each year. In the first year, newly-elected members will draw lots to determine the length of their term—one, two, or three years. There is no limit to the number of terms a board member may serve.

Nomination and Voting

Each year the existing Board will solicit recommendations from CoC members and develop for Membership approval a slate of candidates for election to the Board. The Membership will vote for open Board positions at the Annual Meeting.

Resignation and Removal

Unless otherwise provided by written agreement, any representative may resign at any time by giving written notice to the Chair. In addition, board members may be removed from the Board by a majority vote of remaining board members for repeated absence, misconduct, failure to participate, or violation of conflict of interest policies.

Vacancies

When a board member resigns or is removed from the Board or cannot serve his/her full term for any reason, the Board may appoint another SEO CoC member to fill the unexpired term.

Officers

Officers

The officers of the SEO CoC shall be a Chair, a Vice Chair, and a Secretary.

Election and Term

The officers shall be elected by the SEO CoC board members, annually, at the last meeting of the year. Each officer shall hold office for a term of one year or until their successors have been elected. No person may hold more than one office.

Chair and Vice Chair

The Chair is responsible for scheduling meetings of the SEO CoC, ensuring that the SEO CoC meets regularly or as needed, and for setting the agenda for meetings in collaboration with the Collaborative Applicant. In the absence of the Chair, the Vice Chair assumes the duties of the Chair.

Secretary

The Secretary shall keep accurate records of the acts and proceedings of all meetings of the CoC Board, or designate another person to do so at each meeting, including documenting all actions taken without a meeting. Such records will include the names of those in attendance. The Secretary shall give all notices required by law and by this Charter. The Secretary shall perform such other duties as the SEO CoC may designate, and shall chair SEO CoC meetings in the case of the absence of the Chair and Vice Chair.

Resignation of Officers

Unless otherwise provided by written agreement, any officer may resign at any time by giving written notice to the Chair or the Secretary. Any such resignations shall take effect at the time specified within the written notice or if the time is not specified therein upon its acceptance by the SEO CoC.

Officer Vacancies

Vacancies among the officers may be filled for the remainder of the term by a vote of the majority of the SEO CoC board members at any meeting at which a quorum is present.

Rules of Governance for the Board

Quorum and Voting

A number equal to a majority of the Board shall constitute a quorum for the transaction of business at any meeting.

At all meetings, business items may be decided by arriving at a consensus. If a vote is necessary, all votes shall be by voice or ballot at the will of the majority of those in attendance at a meeting with a quorum being present. Each representative seat shall have one vote. No member may vote on any item which presents a real or perceived conflict of interest.

Proxies

Board members may have non-voting proxies attend meetings in their place.

Action Without a Meeting

Any action that may be taken at any meeting of the SEO CoC Board may be taken without a meeting if that action is approved, in writing (e.g. letter, email) by a majority of all SEO CoC Board members who would be entitled to vote if a meeting was held for such purpose.

Committees and Working Groups

The SEO CoC will carry out its responsibilities through the work of a number of Committees and Working Groups. All CoC Members may participate on Committees and Working Groups. Policies and policy decisions made by Committees and Working Groups must be approved by the Board before taking effect.

Standing Committees

The SEO CoC shall have four standing committees, as follows:

Point in Time/Housing Inventory Count Committee

The Point in Time/Housing Inventory Count Committee facilitates activities surrounding the Point in Time Count and the Housing Inventory Count. These include:

- Develop and disseminate surveys and documents for use during the Count;
- Provide training at the Annual Meeting in January regarding Point in Time and Housing Inventory Count activities;
- Collect Count data from sub-regional lead agencies, compile and prepare Count data for entry into the HUD Homeless Data Exchange (HUD HDX);

Performance and Outcomes Committee

The Performance and Outcomes Committee will collaborate with the CoC Collaborative Applicant, CoC-funded entities, and CoC Membership to:

- Review PIT and HIC data, conduct a gaps analysis, and make recommendations for Board approval of the priorities to be used in ranking requests for CoC funding;
- Develop performance measures to evaluate SEO CoC's overall success in eliminating homelessness, using guidance available from HUD and making changes over time as necessary to incorporate new regulations or guidance available from state or local authorities;
- In collaboration with the Oklahoma Department of Commerce (ODOC), establish written standards and performance measures for ESG assistance and providers;
- Evaluate outcomes of projects funded under the ESG and CoC Program, and provide outcome data to the Collaborative Applicant to report to HUD; and

- Consult with state and local government agencies, homeless service providers, private funders, and other relevant entities and organizations to evaluate available resources and reach agreement about how those resources can be allocated most effectively to implement plans to eliminate homelessness.

Consolidated Application Committee

The Consolidated Application Committee will:

- Work with the Collaborative Applicant to design and implement a collaborative process for developing a consolidated application for SEO programs and projects seeking CoC funding;
- Review findings of the Performance and Outcomes Committee, the program priorities established by the Board, and the applications for new programs or projects, and make recommendations to the Board about which programs/projects to include in the annual CoC application, and rank projects for the application; and
- Develop and oversee operation of a grievance process for agencies whose applications for funding have not been selected by the CoC.

HMIS/Data Committee

The HMIS Committee will work with the HMIS Lead Agency to:

- Develop, annually review, and, as necessary, revise for Board approval a privacy plan, security plan, and data quality plan for the HMIS, as well as any other HMIS policies and procedures required by HUD.
- Develop for Board approval and implement a plan for monitoring the HMIS to ensure that:
 - Recipients and subrecipients consistently participate in HMIS;
 - HMIS is satisfying the requirements of all regulations and notices issued by HUD;
 - The HMIS Lead is fulfilling the obligations outlined in its HMIS Governance Charter and Agreement with the CoC, including the obligation to enter into written participation agreements with each contributing HMIS organization.
- Oversee and monitor HMIS data collection and production of the following reports:
 - Annual Homeless Assessment Report (AHAR); and
 - Annual Performance Reports (APRs).

Other Committees and Working Groups

The CoC may establish committees or working groups as it deems necessary. One existing group will assist the CoC in meeting its regulatory obligations.

Centralized/Coordinated Intake and Assessment Work Group

This Work Group is planning for establishment and operation of a centralized or coordinated assessment system.

Designation of Collaborative Applicant and HMIS Lead

Collaborative Applicant

KI BOIS Community Action Foundation (CAF), Inc. serves as the SEO CoC's Collaborative Applicant.

HMIS Lead

The United Way of Ponca City serves as the SEO CoC's HMIS Lead Agency.

HMIS Designation

The SEO CoC designates Bowman Systems ServicePoint as the single Homeless Management Information System for its geographic area.

HMIS Governance Charter

The duties and responsibilities of the SEO CoC, the HMIS Lead, the HMIS/Data Committee and Contributing HMIS Organizations are set forth in further detail in the HMIS Governance Charter.

Code of Conduct and Conflicts of Interest

Conduct and Attendance

Board members, committee members, and other SEO CoC representatives must exercise care, diligence and prudence when acting on behalf of the SEO CoC. These individuals must complete work they have agreed to undertake on behalf of the SEO CoC in a timely manner. In addition, they must attend Board and committee meetings and be prepared to discuss matters presented for their deliberation. Absence without notice or explanation for three meetings within a calendar year or repeated failure to complete work assignments will be grounds for removal from the Board and/or committee assignments.

Conflict of Interest

Rules Regarding Conflict

Board members, committee members, and other SEO CoC representatives must abide by the following in order to avoid conflicts of interest and promote public confidence in the integrity of the CoC and its processes. Failure to honor this rule will be grounds for removal from the Board and any of its committees.

- Whenever SEO CoC board members, committee members, representatives, or any of their immediate family members have a financial interest or any other personal interest in a matter coming before the Board or one of its committees, they must:
 - Fully disclose the nature of the interest; and
 - Withdraw from discussing, lobbying or voting on the matter.

Disclosure

At the beginning of every meeting of the Board or committee, Board and committee members must disclose if they have any conflicts of interest or potential conflicts of interest regarding any business included in the meeting's agenda.

Abstention from Decision-Making

Any matter in which board members or SEO CoC committee members have an actual or potential conflict of interest will be decided only by a vote of disinterested individuals. In addition, the minutes of any meeting at which such a vote is conducted must reflect the disclosure of interested board members' and committee members' actual or potential conflicts of interest and their abstention.

Continuum of Care Standards on Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing

All CoC funded permanent supportive housing projects shall adhere to Notice CPD-16-011, "Notice on Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing." The Continuum of Care Membership formally adopted Notice CPD-16-011 on August 2, 2016. This Notice supersedes Notice CPD-14-012. See Appendix A for further explanation.

Approval of Governance Charter and Subsequent Amendments

This Governance Charter and every subsequent amendment to it must be approved by a majority of SEO CoC members. In consultation with the Collaborative Applicant and the HMIS Lead, the Board will review the Governance Charter annually and recommend to CoC members changes to improve the functioning of the SEO CoC and maintain compliance with federal and state regulations. In addition, every three years, the Board will invite interested CoC members to participate in a review and discussion of the Governance Charter. Based on consensus achieved in that discussion, the Board will ask SEO CoC members to ratify the existing Governance Charter or approve proposed changes to the Governance Charter at the next annual or mid-year meeting.

Appendix A

FAQ ID:
1892

What is the order of priority for CoC Program-funded PSH beds that are either dedicated or prioritized for the chronically homeless?

Where the CoC has adopted the orders of priority described in the Prioritization Notice, recipients of either dedicated or prioritized CoC Program-funded PSH must select persons for permanent supportive housing in the following order:

Order of Priority 1 - A household should be prioritized first in dedicated or prioritized PSH if all of the following are true:

1. Individual or head of household meets the definition of chronically homeless per 24 CFR 578.3; and,
2. The length of time the individual or head of household has been homeless is at least 12 months continuously or over a of at least four occasions in the past 3 years where the total length of time homeless totals at least 12 months; and,
3. The individual or head of household has been identified as having severe service needs.

Order of Priority 2 - A household should be prioritized second in dedicated or prioritized PSH if all of the following are true:

1. Individual or head of household meets the definition of chronically homeless per 24 CFR 578.3; and,
2. The length of time the individual or head of household has been living in a place not meant for human habitation, a safe haven, or in an emergency shelter is at least 12 months continuously or over a period of at least four occasions in the past 3 years where the total length of time homeless totals at least 12 months; and,
3. The individual or head of household has **not** been identified as having severe service needs; and,
4. There are no chronically homeless households within the CoC's geographic area that meet the criteria under Order of Priority 1 for dedicated or prioritized PSH.

Order of Priority 3 - A household should be prioritized third in dedicated or prioritized PSH if all of the following are true:

1. Individual or head of household meets the definition of chronically homeless per 24 CFR 578.3; and,
2. The length of time the individual or head of household has been living in a place not meant for human habitation, a safe haven, or in an emergency shelter is at least four occasions in the past 3 years where the total length of time homeless totals less than 12 months; and,
3. The individual or head of household has been identified as having severe service needs; and
4. There are no chronically homeless households within the CoC's geographic area that meet the criteria under Order of Priority 1 and 2 for dedicated or prioritized PSH.

Order of Priority 4 - A household should be prioritized fourth in dedicated or prioritized PSH if all of the following are true:

1. Individual or head of household meets the definition of chronically homeless per 24 CFR 578.3;
2. The length of time the individual or head of household has been living in a place not meant for human habitation, a safe haven, or in an emergency shelter is at least four occasions in the past 3 years where the total length of time homeless totals less than 12 months (see [FAQ 1897](#)); and,
3. The individual or head of household has **not** been identified as having severe service needs; and
4. There are no chronically homeless households within the CoC's geographic area that meet the criteria under Order of Priority 1, 2, and 3 for dedicated or prioritized PSH.

Taken from the HUD Exchange website:

<https://www.hudexchange.info/faqs/1892/what-is-the-order-of-priority-for-coc-program-funded-psh-beds-that-are/>



& SE Continuum of Care

We would like to cordially invite you to the SEO CoC Discharge planning forum hosted virtually by the Governor's Interagency Council on Homelessness (GICH).

February 18, 2021

1-3pm

RSVP to suzanne.williams@odmhsas.org to receive the agenda and zoom information.

We know that building collaborations for better discharge planning across systems is key to successful futures of those we serve. This regional forum will be an opportunity to discuss current discharge planning practices, roadblocks that agencies encounter, and the referral process with the regional CoC with the ultimate goal of better cross-system coordination from all sectors from faith-based to hospitals. We encourage you to invite everyone from community leaders to those you work with daily addressing the needs of homeless and preventing your neighbors from becoming homeless.

