



*Accomplishments, Coordination of Funds
and Outcomes of Efforts*

January 1, 2023 through December 31, 2023

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2023 Accomplishments, Coordination of Funds, and Outcomes of Efforts

The purpose of this document is to communicate the service activities and outcomes of KI BOIS Community Action to the Board of Directors and the communities served. The contents of this document are derived from information contained in the Community Services Block Grant (CSBG) Community Action Plan, Application, and the Annual Report, which has been submitted to State and Federal agencies.

Highlighted Successes

1. ***State Management Accomplishment:*** Describe what you consider to be the top management accomplishment achieved by your State CSBG office (the Oklahoma Department of Commerce) during the reporting year.

The State CSBG office has actively participated in the Oklahoma Association of Community Action Agencies' conferences. They have provided trainers and content for workshops during conferences. It is very beneficial to the network of Eligible Entities to come together for training. It allows all Eligible Entities to hear the same message, and benefit from questions posed and answers given.

2. ***CSBG Eligible Entity Management Accomplishments:*** Describe notable management accomplishments achieved by CSBG Eligible Entities (local Community Action Agency) in your state during the reporting year. Describe how responsible, informed leadership and effective, efficient processes led to high-quality, accessible, and well-managed services and strategies.

In many Community Action Agencies, the administrative staff, which includes fiscal staff, are somewhat removed from the daily services provided by the agency. This can, at times, create a disconnect from programs and the agency's mission. To counteract this and ensure familiarity with each program operated by the Agency, management started a monthly Lunch and Learn series. Each month, the Agency provided lunch and selected programmatic staff gave a presentation on their program, the geographic area served, and the services provided. Attendees were able to ask questions about services and funding requirements. Lunch and Learns have fostered stronger relationships between administrative and programmatic staff. In addition to program knowledge, attendees have gained a better understanding of how the Agency is meeting its mission and that each staff person has a part to play in Agency success.

To further connect administrative staff to the people served by the Agency, administrative staff attended the Bridges out of Poverty community workshop. This workshop gave participants insight into the lives of people struggling with poverty. All staff attending the workshop were touched by the information shared and learned valuable lessons that can be put to use in everyday life.

3. Innovative Solutions Highlights: *Provide examples of ways in which the agency addressed a cause or condition of poverty in the community using an innovative or creative approach.*

According to statistics provided by the Oklahoma State Department of Education (OSDE), in 2019-2020, close to 41% of kindergarten students were determined at risk for reading difficulties at the beginning of the year. In 2019, only 39% of 3rd graders scored proficient or above on state English Language Arts assessments; 61% of 3rd grade students are remedial readers. Remedial reading scores correlate strongly to increased poverty, incarceration, and other negative outcomes later in life. The pandemic exacerbated this situation.

The Dolly Parton Imagination Library is a book gifting program that provides free, high-quality age-appropriate books to children from birth to age five. The library was launched in 1995 and grew quickly nationwide then worldwide. Local affiliates are responsible for marketing and fund-raising for their programs.

Through 2024, the OSDE is utilizing some of its federal Elementary and Secondary School Emergency Relief (ESSER) pandemic funding to provide 1:1 match for Oklahoma Dolly Parton Imagination Library affiliates. Future match funding is anticipated to be provided through private donors, additional grants, and corporate sponsorships. The local affiliate pays \$2.20 per book and is reimbursed \$1.10 by the OSDE.

KI BOIS Community Action has partnered with the Dolly Parton Imagination Library, the Haskell County Coalition, Cookson Hills Electric Cooperative, and the Oklahoma State Department of Education to bring books to every child from birth to age five in Haskell County. Books are not limited to one per household; each child receives their own book addressed to them. Books are also available in Spanish.

KI BOIS Community Action staff serve as the fiscal agent for the Haskell County program and manage child enrollments and marketing. The Haskell County Coalition is the umbrella agency for the program. Cookson Hills Electric Cooperative gave \$5,000 to help start the program. A local private donor has also given \$5,000 to the program.

The Haskell County Dolly Parton Imagination Library launched in August 2023 and immediately had over 100 children enroll. Enrolled children received their first book September 1, 2023. The Year 1 enrollment target is 15% or 129 of the eligible children in the county. In four months, the Library served 247 children. Currently, there are 218 children enrolled and 29 who have graduated after their fifth birthday. Between September 1st and December 31, 2023, enrolled children received 693 books.

CSBG funds were used to pay a portion of support salaries, the Community Liaison's salary, and associated costs.

4. ***State and CSBG Eligible Entity Continuous Improvement.*** *Provide examples of changes made by CSBG Eligible Entities to improve service delivery and enhance impact for individuals, families, and communities with low-incomes based on their in-depth analysis of performance data.*

In the last Community Needs Assessment, it was discovered food insecurity was an issue for 17.51% of the service area population or 40,900 people. The state rate for food insecurity is 15.8% and the national rate is 12.63%. Of the 40,900 people who are food insecure, 28% of adults and 29% of children are ineligible for food assistance. The pandemic and inflation have only served to increase the number of households experiencing food insecurity.

KI BOIS Community Action identified food access as a goal in its most recent strategic plan. KI BOIS CAF operates three food pantries: one in each of the following counties, Haskell, Latimer, and LeFlore. The Haskell County food pantry building received a makeover when the pantry started several years ago. The LeFlore County food pantry was moved into an upgraded space in the new Community Action office in 2022. It was time for the Latimer County Food Pantry to receive an upgrade and expansion as well. Through a grant received from the Dollar General Store, new shelves, tables, and returnable grocery bags were purchased for the distribution of food. Cold storage capacity was increased with the purchase of a new refrigerator and two upright freezers. Two additional rooms made distribution more streamlined. One room is for Veteran food boxes, and one is for cold storage items received from the Dollar General Store and fresh produce received from the Eastern Oklahoma Food Bank.

Located nine miles south of Wilburton, in Latimer County, is a veterans' colony. The Colony provides home sites for veterans of foreign wars. Prior to the Latimer County food pantry renovation, they were serving 3 to 4 veteran households a month through The Food Assistance Program (TEFAP). The KI BOIS CAF Supportive Services for Veteran Families and the KI BOIS Latimer County office identified an increased need for food at the Colony. The two KI BOIS programs partnered with the Veterans Representative at the Eastern Oklahoma Food Bank and Veterans' Colony representatives to strategically determine the most feasible way to serve more households. KI BOIS CAF signed up to receive Commodity Supplemental Food Program (CSFP) boxes. These boxes are meant to improve the health of elderly persons with low incomes of at least 60 years of age by supplementing their diets with nutritious foods. KI BOIS CAF receives 52 CSFP boxes each month. Seventeen of those go to senior households at the Veterans' Colony and the others are distributed to senior households in the community. KI BOIS CAF staff receive the boxes and ensure everything is ready for pick-up and delivery. Volunteers from the Colony pick up and deliver the boxes and cheese to the eligible veteran households. The KI BOIS Latimer County food pantry also receives 60 food boxes from TEFAP monthly. Five of these boxes go to veteran households that do not meet the age requirement of CSFP. The remaining boxes are distributed within the community.

Through data analysis during the community needs assessment and strategic planning processes, the KI BOIS CAF strategic plan committee and staff identified food access as a need. Two agency programs identified a specific need and partnered with the Veteran’s Colony and the Eastern Oklahoma Food Bank to provide targeted food assistance. As a result, the Latimer County food bank was able to increase their total number of monthly food boxes and provide food for additional Colony households and mainstream households.

Capacity Building

This Capacity Building Form provides details on agency capacity building funded by Community Services Block Grant (CSBG) and other funding sources. All Agency programs report on this form.

	2021	2022	2023	2022-2023
B.2. Hours of Agency Capacity Building (e.g. training, planning, assessment):	Hours	Hours	Hours	Difference
B.2a. Hours of Board Members in capacity building activities	177	729	639	-90
B.2b. Hours of Agency Staff in capacity building activities	12251.5	14033.25	13639	-394.25

	2021	2022	2023	2022-2023
B.3. Volunteer Hours of Agency Capacity Building (e.g. program support, service delivery, fundraising): Hours	Number	Number	Number	Difference
	Totals	Totals	Totals	
1. Total number of volunteer hours donated to the agency	48417	83089	90394	7305
a. Of the above, the total number of volunteer hours donated by individuals with low-incomes	31908	66295	72003	5708
2. Total number of volunteers	555	431	535	104
a. Of the above, the total number of volunteers with low-incomes	329	295	285	-10

	2021	2022	2023	2022-2023
B.4. The number of staff who hold certifications that increase agency capacity to achieve family and community outcomes, as measured by one or more of the following:	Number	Number	Number	Difference
	Totals	Totals	Totals	
1. Number of Nationally Certified ROMA Trainers	0	0	0	0
2. Number of Nationally Certified ROMA Implementers	1	1	1	0
3. Number of Certified Community Action Professionals (CCAP)	13	13	13	0
4. Number of Staff with a child development certification	1	1	1	0
5. Number of Staff with a family development certification	1	1	1	0
6. Number of Pathways Reviewers	0	0	0	0
7. Number of Staff with Home Energy Professional Certifications	4	5	5	0
a. Number of Energy Auditors	1	2	2	0
b. Number of Retrofit Installer Technicians	3	5	6	1
c. Number of Crew Leaders	1	3	2	-1
d. Number of Quality Control Inspectors (QCI)	1	2	1	-1
9. Number of Building Performance Institute (BPI) certified professional	0	2	1	-1
13. Other (Please specify others below)				
Certified Renovators	3	4	2	-2
OSHA 30	3	4	3	-1
Red Cross CPR	9	6	2	-4
MSW	1	0	0	0
Licensed Clinical Social Worker	1	0	0	0
PASS Trainer Certification Program & Certification CPR & First Aid	3	1	6	5
Certified Community Transit Manager-CCTM	1	1	1	0
Dept of Energy COVID-19 Workplace Safety Certification	4	3	1	-2
Certified Domestic and Sexual Violence Response Professional	1	0	1	1
Behavioral Health Case Manager	1	1	0	-1
Certified Drug Test Collection Staff	1	1	1	0

Individual and Family National Performance Indicators

Individual and Family National Performance Indicators (NPIs) report outcomes that fall under National Goal 1: Individuals and families with low incomes are stable and achieve economic security. The indicators are the vehicle by which CSBG Eligible Entities measure and report the outcomes they have achieved for individuals and families. All Individual and Family NPIs are optional. CSBG Eligible Entities choose the NPIs on which they report based on the programs they operate and their outcomes.

Employment Indicators

Employment (FNPI 1)	2021 II.) Number of Participants Achieving Outcome in Reporting Period	2022 II.) Number of Participants Achieving Outcome in Reporting Period	2023 III.) Number of Participants Achieving Outcome in Reporting Period	IV.) Numeric Increase or Decrease 2023 over 2022	V.) Percentage Increase or Decrease 2023 over 2022
FNPI 1a The number of unemployed youth who obtained employment to gain skills or income.				0	#DIV/0!
FNPI 1b The number of unemployed adults who obtained employment (up to a living wage).	33	22	14	-8	64%
FNPI 1c The number of unemployed adults who obtained and maintained employment for at least 90 days (up to a living wage).	33	22	42	20	191%
FNPI 1d The number of unemployed adults who obtained and maintained employment for at least 180 days (up to a living wage).	32	22	17	-5	77%
FNPI 1e The number of unemployed adults who obtained employment (with a living wage or higher).	0	3	4	1	133%
FNPI 1f The number of unemployed adults who obtained and maintained employment for at least 90 days (with a living wage or higher).	0	3	4	1	133%
FNPI 1g The number of unemployed adults who obtained and maintained employment for at least 180 days (with a living wage or higher).	0	3	3	0	100%

Comments:

Programs contributing to these outcomes include the Developmental Disabilities (DD) Program, Supportive Services for Veteran Families (SSVF), Emergency Solutions Grant (ESG), and ESG-COVID Response.

Education and Cognitive Development Indicators

Education and Cognitive Development (FNPI 2)	2021 I.) Number of Participants Achieving Outcome in Reporting Period	2022 II.) Number of Participants Achieving Outcome in Reporting Period	2023 III.) Number of Participants Achieving Outcome in Reporting Period	IV.) Numeric Increase or Decrease 2023 over 2022	V.) Percentage Increase or Decrease 2023 over 2022
FNPI 2a The number of children (0 to 5) who demonstrated improved emergent literacy skills.				0	#DIV/0!
FNPI 2b The number of children (0 to 5) who demonstrated skills for school readiness.				0	#DIV/0!
FNPI 2c The number of children and youth who demonstrated improved positive approaches toward learning, including improved attention skills. (auto total).	262	263	263	0	0.00%
FNPI 2c.1 Early Childhood Education (ages 0-5)	40	42	44	2	4.76%
FNPI 2c.2 1st grade-8th grade	222	221	219	-2	-0.90%
FNPI 2c.3 9th grade-12th grade				0	#DIV/0!
FNPI 2d The number of children and youth who are achieving at basic grade level (academic, social, and other school success skills). (auto total)	0	235	242	7	2.98%
FNPI 2d.1 Early Childhood Education (ages 0-5)	30	31	34	3	9.68%
FNPI 2d.2 1st grade-8th grade	250	204	208	4	1.96%
FNPI 2d.3 9th grade-12th grade				0	#DIV/0!
FNPI 2e The number of parents/caregivers who improved their home environments.				0	#DIV/0!
FNPI 2f The number of adults who demonstrated improved basic education.				0	#DIV/0!
FNPI 2g The number of individuals who obtained a high school diploma and/or obtained an equivalency certificate or diploma.				0	#DIV/0!
FNPI 2h The number of individuals who obtained a recognized credential, certificate, or degree relating to the achievement of educational or vocational skills.				0	#DIV/0!
FNPI 2i The number of individuals who obtained an Associate's degree.				0	#DIV/0!
FNPI 2j The number of individuals who obtained a Bachelor's degree.				0	#DIV/0!
Comments:					
Program contributing to these outcomes is the Foster Grandparent Program (FGP).					

Income and Asset Building Indicators

Income and Asset Building (FNPI 3)	2021 I.) Number of Participants Achieving Outcome in Reporting Period	2022 II.) Number of Participants Achieving Outcome in Reporting Period	2023 III.) Number of Participants Achieving Outcome in Reporting Period	IV.) Numeric Increase or Decrease 2023 over 2022	V.) Percentage Increase or Decrease 2023 over 2022
FNPI 3a The number of individuals who achieved and maintained capacity to meet basic needs for 90 days .	654	719	679	-40	-5.56%
FNPI 3b The number of individuals who achieved and maintained capacity to meet basic needs for 180 days .	621	670	645	-25	-3.73%
FNPI 3c The number of individuals who opened a savings account or IDA .				0	#DIV/0!
FNPI 3d The number of individuals who increased their savings .				0	#DIV/0!
FNPI 3e The number of individuals who used their savings to purchase an asset .				0	#DIV/0!
FNPI 3e.1 Of the above, the number of individuals who purchased a home .				0	#DIV/0!
FNPI 3f The number of individuals who improved their credit scores .				0	#DIV/0!
FNPI 3g The number of individuals who increased their net worth .				0	#DIV/0!
FNPI 3h The number of individuals engaged with the Community Action Agency who report improved financial well-being .				0	#DIV/0!

Comments:

Programs contributing to these outcomes include KI BOIS Domestic Violence Program (KDVP), Emergency Solutions Grant (ESG), ESG-COVID Response (CR), SSVF, and Permanent Supportive Housing (PSH). Numbers reported here decreased due to the exhausting CARES Act and ARPA funding.

Housing Indicators

Housing (FNPI 4)	2021 I.) Number of Participants Achieving Outcome in Reporting Period	2022 II.) Number of Participants Achieving Outcome in Reporting Period	2023 III.) Number of Participants Achieving Outcome in Reporting Period	IV.) Numeric Increase or Decrease 2023 over 2022	V.) Percentage Increase or Decrease 2023 over 2022
FNPI 4a The number of households experiencing homelessness who obtained <u>safe temporary shelter</u> .	881	811	666	-145	-17.88%
FNPI 4b The number of households who obtained <u>safe and affordable housing</u> .	929	1244	545	-699	-56.19%
FNPI 4c The number of households who maintained safe and affordable housing for <u>90 days</u> .	948	1075	794	-281	-26.14%
FNPI 4d The number of households who maintained safe and affordable housing for <u>180 days</u> .	935	982	720	-262	-26.68%
FNPI 4e The number of households who <u>avoided eviction</u> .	891	900	587	-313	-34.78%
FNPI 4f The number of households who <u>avoided foreclosure</u> .	0	14	11	-3	-21.43%
FNPI 4g The number of households who <u>experienced improved health and safety</u> due to improvements within their home (e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc).	0	0	47	47	#DIV/0!
FNPI 4h The number of households with <u>improved energy efficiency and/or energy burden reduction</u> in their homes.	33	25	48	23	92.00%

Comments:

Programs contributing to these outcomes include SSVF, ESG, ESG-CR, KDVP, PSH, Emergency Services, Community Development Block Grant - COVID (CDBG-CV) Program, Weatherization (Wx), and CAPTAIN. CAPTAIN is the required outcomes management database the Agency uses to track services provided to and outcomes achieved by Agency customers/clients. Many programs enter data into CAPTAIN; including Rx for Oklahoma, all DD programs, Emergency Services, VITA, KDVP, the food banks, and KI BOIS Community Care. In 2023, numbers reported in FNPIs 4b, 4c, 4d, 4e, and 4f decreased due to the Agency exhausting COVID/ARPA funds.

Health and Social/Behavioral Development Indicators

Health and Social/Behavioral Development (FNPI 5)	2021 I.) Number of Participants Achieving Outcome in Reporting Period	2022 II.) Number of Participants Achieving Outcome in Reporting Period	2023 III.) Number of Participants Achieving Outcome in Reporting Period	IV.) Numeric Increase or Decrease 2023 over 2022	V.) Percentage Increase or Decrease 2023 over 2022
FNPI 5a The number of individuals who demonstrated increased nutrition skills (e.g. cooking, shopping, and growing food).	140	142	168	26	18.31%
FNPI 5b The number of individuals who demonstrated improved physical health and well-being.	991	241	90	-151	-62.66%
FNPI 5c The number of individuals who demonstrated improved mental and behavioral health and well-being .	176	101	90	-11	-10.89%
FNPI 5d The number of individuals who improved skills related to the adult role of parents/caregivers.	140	148	168	20	13.51%
FNPI 5e The number of parents/caregivers who demonstrated increased sensitivity and responsiveness in their interactions with their children.				0	#DIV/0!
FNPI 5f The number of seniors (65+) who maintained an independent living situation.	942	1003	1002	-1	-0.10%
FNPI 5g The number of individuals with disabilities who maintained an independent living situation.	1298	1364	1082	-282	-20.67%
FNPI 5h The number of individuals with chronic illness who maintained an independent living situation.	217	141	99	-42	-29.79%
FNPI 5i The number of individuals with no recidivating event for six months.				0	#DIV/0!
FNPI 5i.1 Youth (ages 14-17)				0	#DIV/0!
FNPI 5i.2 Adults (ages 18+)				0	#DIV/0!

Comments:

Programs contributing to these outcomes include ESG, ESG-CR, PSH, Emergency Services, Child and Adult Care Food Program (CACFP), FGP, and CAPTAIN. The reduction in NPI 5b is due to food pantry services no longer being reported under this outcome. In 2022, SSVF, ESG, ESG-CR, and PSH Programs started reporting on NPIs 5f, 5g and 5h in 2021 causing an increase. In 2023, CACFP served more daycare homes; SSVF, ESG, and ESG-CV reported fewer numbers in NPI 5g and 5h.

Civic Engagement and Community Involvement Indicators

Civic Engagement and Community Involvement Indicators (FNPI 6)	2021 I.) Number of Participants Achieving Outcome in Reporting Period	2022 II.) Number of Participants Achieving Outcome in Reporting Period	2023 III.) Number of Participants Achieving Outcome in Reporting Period	IV.) Numeric Increase or Decrease 2023 over 2022	V.) Percentage Increase or Decrease 2023 over 2022
FNPI 6a The number of Community Action program participants who increased skills, knowledge, and abilities to enable them to work with Community Action to improve conditions in the community.	306	305	307	2	0.66%
FNPI 6a.1 Of the above, the number of Community Action program participants who improved their leadership skills.	55	51	43	-8	-15.69%
FNPI 6a.2 Of the above, the number of Community Action program participants who improved their social networks.	300	305	307	2	0.66%
FNPI 6a.3 Of the above, the number of Community Action program participants who gained other skills, knowledge and abilities to enhance their ability to engage.	300	305	307	2	0.66%

Comments:

Programs contributing to these outcomes include FGP, RSVP, CAPTAIN, and the KI BOIS CAF Board.

Outcomes Across Multiple Domains

Outcomes Across Multiple Domains (FNPI 7)	2021 I.) Number of Participants Achieving Outcome in Reporting Period	2022 II.) Number of Participants Achieving Outcome in Reporting Period	2023 III.) Number of Participants Achieving Outcome in Reporting Period	IV.) Numeric Increase or Decrease 2023 over 2022	V.) Percentage Increase or Decrease 2023 over 2022
FNPI 7a The number of individuals who achieved one or more outcomes as identified by the National Performance Indicators in various domains.	4490	4688	3140	-1548	-33.02%

Comments:

Programs contributing to these outcomes include CACFP, ESG, ESG-CV, FGP, KDVP, PSH, RSVP, SSVF, Emergency Services, and CAPTAIN. In 2023, numbers were reduced due to the exhaustion of COVID/ARPA funds.

Individual and Family Services

Individual and Family Services provides information on the work CSBG Eligible Entities did to help individuals and families achieve the outcomes listed in the National Performance Indicators. This standardized Individual and Family Services list aids in analysis of the relationship between people, services, and outcomes.

Employment Services

	2021	2022	2023	Difference
Employment Services (SRV 1)	Unduplicated Number of Individuals Served	Unduplicated Number of Individuals Served	Unduplicated Number of Individuals Served	Numeric Increase or Decrease 2023 over 2022
Skills Training and Opportunities for Experience (SRV 1a-f)				
SRV 1a Vocational Training				0
SRV 1b On-the-Job and other Work Experience	29	25	23	-2
SRV 1c Youth Summer Work Placements				0
SRV 1d Apprenticeship/Internship				0
SRV 1e Self-Employment Skills Training				0
SRV 1f Job Readiness Training				0
Career Counseling (SRV 1g-h)				
SRV 1g Workshops				0
SRV 1h Coaching		22	13	-9
Job Search (SRV 1i-n)				
SRV 1i Coaching	30	22	13	-9
SRV 1j Resume Development	30	22	10	-12
SRV 1k Interview Skills Training			2	2
SRV 1l Job Referrals	30	22	13	-9
SRV 1m Job Placements	31	22	20	-2
SRV 1n Pre-employment physicals, background checks, etc.				0
Post Employment Supports (SRV 1o-p)				
SRV 1o Coaching	29	25	23	-2
SRV 1p Interactions with employers				0
Employment Supplies (SRV 1q)				
SRV 1q Employment Supplies	18	12	9	-3

Comments:

Programs providing services are the Developmental Disabilities Program (DD), Supportive Services for Veteran Families (SSVF), Emergency Solutions Grant(ESG), and ESG-COVID Response. Decrease in SRVs 1i-q is due to SSVF and ESG-COVID Response serving fewer persons in 2023.

Education and Cognitive Development Services

	2021	2022	2023	Difference
Education and Cognitive Development Services (SRV 2)	Unduplicated Number of Individuals Served	Unduplicated Number of Individuals Served	Unduplicated Number of Individuals Served	Numeric Increase or Decrease 2023 over 2022
Child/Young Adult Education Programs (SRV 2a-j)				
SRV 2a Early Head Start				0
SRV 2b Head Start				0
SRV 2c Other Early-Childhood (0-5 yr. old) Education				0
SRV 2d K-12 Education				0
SRV 2e K-12 Support Services				0
SRV 2f Financial Literacy Education				0
SRV 2g Literacy/English Language Education				0
SRV 2h College-Readiness Preparation/Support				0
SRV 2i Other Post Secondary Preparation				0
SRV 2j Other Post Secondary Support				0
School Supplies (SRV 2k)				
SRV 2k School Supplies	1102	1570	1325	-245
Extra-curricular Programs (SRV 2l-q)				
SRV 2l Before and After School Activities				0
SRV 2m Summer Youth Recreational Activities			150	150
SRV 2n Summer Education Programs				0
SRV 2o Behavior Improvement Programs (attitude, self-esteem, Dress-for-Success, etc.)				0
SRV 2p Mentoring				0
SRV 2q Leadership Training				0
Adult Education Programs (SRV 2r-z)				
SRV 2r Adult Literacy Classes				0
SRV 2s English Language Classes				0
SRV 2t Basic Education Classes				0
SRV 2u High School Equivalency Classes				0
SRV 2v Leadership Training				0
SRV 2w Parenting Supports (may be a part of the early childhood programs identified above)				0
SRV 2x Applied Technology Classes				0
SRV 2y Post-Secondary Education Preparation				0
SRV 2z Financial Literacy Education				0
Post-Secondary Education Supports (SRV 2aa)				
SRV 2aa College applications, text books, computers, etc.				0
Financial Aid Assistance (SRV 2bb)				
SRV 2bb Scholarships				0

Comments:

KI BOIS Community Action staff worked in coordination with local county coalitions in Haskell, Latimer, LeFlore, Muskogee, and Sequoyah Counties to achieve the services in SRV 2k through back to school events. In 2023, KI BOIS CAF provided financial support for a youth fishing clinic. These numbers are reported under SRV 2m.

Income and Asset Building Services

	2021	2022	2023	Difference
Income and Asset Building Services (SRV 3)	Unduplicated Number of Individuals Served	Unduplicated Number of Individuals Served	Unduplicated Number of Individuals Served	Numeric Increase or Decrease 2023 over 2022
Training and Counseling Services (SRV 3a-f)				
SRV 3a Financial Capability Skills Training				0
SRV 3b Financial Coaching/Counseling				0
SRV 3c Financial Management Programs (including budgeting, credit management, credit repair, credit counseling, etc.)				0
SRV 3d First-time Homebuyer Counseling				0
SRV 3e Foreclosure Prevention Counseling				0
SRV 3f Small Business Start-Up and Development Counseling Sessions/Classes				0
Benefit Coordination and Advocacy (SRV 3g-l)				
SRV 3g Child Support Payments				0
SRV 3h Health Insurance				0
SRV 3i Social Security/SSI Payments				0
SRV 3j Veteran's Benefits	133	185	120	-65
SRV 3k TANF Benefits	21	7	30	23
SRV 3l SNAP Benefits	495	476	323	-153
Asset Building (SRV 3m-o)				
SRV 3m Saving Accounts/IDAs and other asset building accounts				0
SRV 3n Other financial products (IRA accounts, MyRA, other retirement accounts, etc.)				0
SRV 3o VITA, EITC, or Other Tax Preparation programs	1133	1026	1056	30
SRV 3p Loans And Grants (SRV 3p-q)				
SRV 3p Micro-loans				0
SRV 3q Business incubator/business development loans				0

Comments:

Programs providing services are Permanent Supportive Housing (PSH), Emergency Solutions Grant (ESG), ESG-CR, SSVF, and VITA. SSVF reported decreased numbers on SRV 3j and 3l and increased numbers on SRV 3k. SRV 3o - The VITA Program prepared more tax returns.

Housing Services

Housing Services (SRV 4)	2021	2022	2023	Difference
	Unduplicated Number of Individuals Served	Unduplicated Number of Individuals Served	Unduplicated Number of Individuals Served	Numeric Increase or Decrease 2023 over 2022
Housing Payment Assistance (SRV 4a-e)				
SRV 4a Financial Capability Skill Training				0
SRV 4b Financial Coaching/Counseling				0
SRV 4c Rent Payments (includes Emergency Rent Payments)	1877	2026	986	-1040
SRV 4d Deposit Payments	559	429	346	-83
SRV 4e Mortgage Payments (includes Emergency Mortgage Payments)	41	38	8	-30
Eviction Prevention Services (SRV 4f-h)				
SRV 4f Eviction Counseling	242	240	211	-29
SRV 4g Landlord/Tenant Mediations				0
SRV 4h Landlord/Tenant Rights Education	12	19	22	3
Utility Payment Assistance (SRV 4i-l)				
SRV 4i Utility Payments (LIHEAP-includes Emergency Utility Payments)	2078	2817	2980	163
SRV 4j Utility Deposits	568	542	559	17
SRV 4k Utility Arrears Payments	1550	2439	2637	198
SRV 4l Level Billing Assistance				0
Housing Placement/Rapid Re-housing (SRV 4m-p)				
SRV 4m Temporary Housing Placement (includes Emergency Shelters)	581	502	433	-69
SRV 4n Transitional Housing Placements				0
SRV 4o Permanent Housing Placements	530	409	346	-63
SRV 4p Rental Counseling				0
Housing Maintenance & Improvements (SRV 4q)				
SRV 4q Home Repairs (e.g. structural, appliance, heating systems. etc.) (Including Emergency Home Repairs)	12	0	24	24
Weatherization Services (SRV 4r-t)				
SRV 4r Independent-living Home Improvements (e.g. ramps, tub and shower grab bars, handicap accessible modifications, etc.)				0
SRV 4s Healthy Homes Services(e.g. reduction or elimination of lead, radon, carbon dioxide and/or fire hazards or electrical issues, etc.)			47	47
SRV 4t Energy Efficiency Improvements (e.g. insullation, air sealing, furnace repair, etc.)	33	25	48	23

Comments:

Programs providing services include ESG, ESG-CR, KDVP, PSH, Emergency Services, Weatherization (Wx), and CAPTAIN. In 2023, SRV 4c, 4d, and 4e were significantly decreased due to the Agency exhausting COVID/ARPA funds for rental assistance. SRV 4i and 4k increased due to more households requesting assistance. Also, the Agency increased its capacity to help more households by reducing agency financial assistance from 100% of client bills to 75%.

Health and Social/Behavioral Development Services

	2021	2022	2023	Difference
Health and Social/Behavioral Development Services (SRV	Unduplicated Number of Individuals Served	Unduplicated Number of Individuals Served	Unduplicated Number of Individuals Served	Numeric Increase or Decrease 2023 over 2022
Health Services, Screening and Assessments (SRV 5a-j)				
SRV 5a Immunizations				0
SRV 5b Physicals				0
SRV 5c Developmental Delay Screening				0
SRV 5d Vision Screening				0
SRV 5e Prescription Payments	12	0	6	6
SRV 5f Doctor Visit Payments				0
SRV 5g Maternal/Child Health				0
SRV 5h Nursing Care Sessions				0
SRV 5i In-Home Affordable Seniors/Disabled Care Sessions (Nursing, Chores, Personal Care Services)				0
SRV 5j Health Insurance Options Counseling				0
Reproductive Health Services (SRV 5k-o)				
SRV 5k Coaching Sessions				0
SRV 5l Family Planning Classes				0
SRV 5m Contraceptives				0
SRV 5n STI/HIV Prevention Counseling Sessions				0
SRV 5o STI/HIV Screenings				0
Wellness Education (SRV 5p-q)				
SRV 5p Wellness Classes (stress reduction, medication management, mindfulness, etc.)				0
SRV 5q Exercise/Fitness	55	40	74	34
Mental/Behavioral Health (SRV 5r-x)				
SRV 5r Detoxification Sessions				0
SRV 5s Substance Abuse Screenings				0
SRV 5t Substance Abuse Counseling				0
SRV 5u Mental Health Assessments				0
SRV 5v Mental Health Counseling				0
SRV 5w Crisis Response/Call-In Responses			673	673
SRV 5x Domestic Violence Programs	383	383	919	536
Support Groups (SRV 5y-aa)				
SRV 5y Substance Abuse Support Group Meetings				0
SRV 5z Domestic Violence Support Group Meetings	396	343	348	5
SRV 5aa Mental Health Support Group Meeting				0

Health and Social/Behavioral Development Services - continued

Health and Social/Behavioral Development Services (Co	2021 Unduplicated Number of Individuals Served	2022 Unduplicated Number of Individuals Served	2023 Unduplicated Number of Individuals Served	Numeric Increase or Decrease 2023 over 2022
Dental Services, Screenings and Exams (SRV 5bb-ee)				
SRV 5bb Adult Dental Screening/Exams				0
SRV 5cc Adult Dental Services (including Emergency Dental Procedures)				0
SRV 5dd Child Dental Screenings/Exams				0
SRV 5ee Child Dental Services (including Emergency Dental Procedures)				0
Nutrition and Food/Meals (SRV 5ff-jj)				
SRV 5ff Skills Classes (Gardening, Cooking, Nutrition)				0
SRV 5gg Community Gardening Activities				0
SRV 5hh Incentives (e.g. gift card for food preparation, rewards for participation, etc.)				0
SRV 5ii Prepared Meals	2181	1602	1774	172
SRV 5jj Food Distribution (Food Bags/Boxes, Food Share Program, Bags of Groceries)	1717	2090	2965	875
Family Skills Development (SRV 5kk-mm)				
SRV 5kk Family Mentoring Sessions	57	47	0	-47
SRV 5ll Life Skills Coaching Sessions	92	101	0	-101
SRV 5mm Parenting Classes	21	18	0	-18
56				
SRV 5nn Kits/boxes				0
SRV 5oo Hygiene Facility Utilizations (e.g. showers, toilets, sinks)				0

Comments:

Programs providing services include Emergency Services, KI BOIS DV Program, Healthy Living Program (HLP), Sequoyah and LeFlore County Office, and CAPTAIN. The Hike for Whole Health reported under SRV 5q Exercise/Fitness had more people attend. SRV 5ii increased due to additional people attending the Sequoyah County feeding event. SRV-5jj increased due to the Latimer County office expanding distribution of food.

Civic Engagement and Community Involvement Services

	2021	2022	2023	Difference
Civic Engagement and Community Involvement Services (SRV 6a)	Unduplicated Number of Individuals Served	Unduplicated Number of Individuals Served	Unduplicated Number of Individuals Served	Numeric Increase or Decrease 2023 over 2022
SRV 6a Voter Education and Access				0
SRV 6b Leadership Training	65	61	55	-6
SRV 6c Tri-partite Board Membership	18	18	18	0
SRV 6d Citizenship Classes				0
SRV 6e Getting Ahead Classes				0
SRV 6f Volunteer Training	294	297	279	-18

Comments:
 Programs providing services include FGP, RSVP, CAPTAIN, and the KI BOIS CAF Board. SRV 6f Volunteer Training was reduced due to a decrease in RSVP and FGP volunteers.

Services Supporting Multiple Domains

	2021	2022	2023	Difference
Services Supporting Multiple Domains (SRV 7)	Unduplicated Number of Individuals Served	Unduplicated Number of Individuals Served	Unduplicated Number of Individuals Served	Numeric Increase or Decrease 2023 over 2022
Case Management (SRV 7a)				
SRV 7a Case Management	2646	2431	2814	383
Eligibility Determinations (SRV 7b)				
SRV 7b Eligibility Determinations	6443	7255	8642	1387
Referrals (SRV 7c)				
SRV 7c Referrals	2646	1922	1963	41
Transportation Services (SRV 7d)				
SRV 7d Transportation Services (e.g. bus passes, bus transport, support for auto purchase or repair; including emergency services)	436	353	297	-56
Childcare (SRV 7e-f)				
SRV 7e Child Care subsidies	3	0	0	0
SRV 7f Child Care payments	8	0	0	0
Eldercare (SRV 7g)				
SRV 7g Day Centers	15	15	15	0
Identification Documents (SRV 7h-j)				
SRV 7h Birth Certificate	65	40	44	4
SRV 7i Social Security Card	71	40	43	3
SRV 7j Driver's License	72	33	29	-4
Re-Entry Services (SRV 7k)				
SRV 7k Criminal Record Expungements				0
Immigration Support Services (SRV 7l)				
SRV 7l Immigration Support Services (relocation, food, clothing)				0
Legal Assistance (includes emergency legal assistance) (SRV 7m)				
SRV 7m Legal Assistance	0	0	15	15
Emergency Clothing Assistance (SRV 7n)				
SRV 7n Emergency Clothing Assistance	31	25	34	9
Mediation/Customer Advocacy Interventions (debt forgiveness,				
SRV 7o Mediation/Customer Advocacy Interventions	9	7	5	-2

Comments:

Programs providing services include ESG, ESG-CR, FGP, RSVP, KDVP, PSH, SSVF, Emergency Services, and CAPTAIN. SRV 7a increased due to a significant increase in clients served by KDVP. SRV 7b increased due to reporting SSVF and ESG screened but not enrolled persons for the first time. Also contributing is the increase in KDVP clients. The increase in SRV 7m is due to SSVF receiving increased funds to assist veterans with legal services.

All Client Characteristics

A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:

B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:

	2023	2022	2021
A. Total unduplicated number of all INDIVIDUALS about whom one or more characteristics were obtained:	8,276	8,023	6,862
B. Total unduplicated number of all HOUSEHOLDS about whom one or more characteristics were obtained:	5,183	4,979	4,397
Difference Individuals	253	1,161	
Households	204	582	

C. INDIVIDUAL LEVEL CHARACTERISTICS

1. Gender

	Number of Individuals
a. Male	3,419
b. Female	4,845
c. Other	5
d. Unknown/not reported	7
e. TOTAL (auto calculated)	8276

2. Age

	Number of Individuals
a. 0-5	472
b. 6-13	771
c. 14-17	456
d. 18-24	558
e. 25-44	1,770
f. 45-54	981
g. 55-59	617
h. 60-64	732
i. 65-74	1,054
j. 75+	852
k. Unknown/not reported	13
l. TOTAL (auto calculated)	8276

3. Education Levels

	Number of Individuals	
	[ages 14-24]	[ages 25+]
a. Grades 0-8	334	317
b. Grades 9-12/Non-Graduate	372	1,050
c. High School Graduate/ Equivalency Diploma	165	2,058
d. Equivalency Diploma	18	512
e. 12 grade + Some Post-Secondary	31	587
f. 2 or 4 years College Graduate	8	411
g. Graduate of other post-secondary school	0	1
h. Unknown/not reported	86	1,070
i. TOTAL (auto calculated)	1014	6006

4. Disconnected Youth

	Number of Individuals
a. Youth ages 14-24 who are neither working or in school	196

5. Health

	Number of Individuals		
	Yes	No	Unknown
a. Disabling Condition	2,232	5,489	555
b. Health Insurance*	6,686	1,136	454

*If an individual reported that they had Health Insurance please identify the source of health insurance below.

Health Insurance Sources

c.1. Medicaid	2,490
c.2. Medicare	1,635
c.3. State Children's Health Insurance Program	1,246
c.4. State Health Insurance for Adults	1,242
c.5. Military Health Care	290
c.6. Direct-Purchase	125
c.7. Employment Based	381
c.8. Unknown/not reported	447
c.9. TOTAL (auto calculated)	7856

137 CDIB Tribal Insurance

6. Ethnicity/Race

	Number of Individuals		
a. Ethnicity	308	267	203
a.1. Hispanic. Latino or Spanish Origins	7,945	7,747	6648
a.2. Not Hispanic. Latino or Spanish Origins	23	9	11
a.3. Unknown/not reported	8276	8023	6862
a.4. TOTAL (auto calculated)			

b. Race

	Number of Individuals		
b.1. American Indian or Alaska Native	1,408	1,346	1,137
b.2. Asian	19	13	17
b.3. Black or African American	630	772	518
b.4. Native Hawaiian and Other Pacific Islander	6	23	8
b.5. White	5,588	5,362	4,733
b.6. Other	106	70	55
b.7. Multi-race (two or more of the above)	396	337	294
b.8. Unknown/not reported	123	100	100
b.9. TOTAL (auto calculatec)	8276	8023	6,862

7. Military Status

	Number of Individuals		
a. Veteran	584	542	567
b. Active Military	11	5	5
c. Never Served in the Military	5,434	5,262	4,407
d. Unknown/not reported	535	461	541
e. TOTAL (auto calculated)	6564	6270	5520

8. Work Status (Individuals 18+)

	Number of Individuals
a. Employed Full-Time	797
b. Employed Part-Time	484
c. Migrant Seasonal Farm Worker	3
d. Unemployed (Short-Term, 6 months or less)	549
e. Unemployed (Long-Term, more than 6 months)	1,375
f. Unemployed (Not in Labor Force)	1,201
g. Retired	1,162
h. Unknown/not reported	993
i. TOTAL (auto calculated)	6564

All Client Characteristics - continued

D. HOUSEHOLD LEVEL CHARACTERISTICS

9. Household Type	Number of Households
a. Single Person	2,310
b. Two Adults NO Children	883
c. Single Parent Female	626
d. Single Parent Male	73
e. Two Parent Household	417
f. Non-related Adults with Children	21
g. Multigenerational Household	174
h. Other	210
i. Unknown/not reported	265
j. TOTAL (auto calculated)	4979

10. Household Size	Number of Households
a. Single Person	2,310
b. Two	883
c. Three	387
d. Four	259
e. Five	119
f. Six or more	78
g. Unknown/not reported	943
h. TOTAL (auto calculated)	4979

11. Housing	Number of Households
a. Own	1,270
b. Rent	2,291
c. Other permanent housing	81
d. Homeless	493
e. Other	673
f. Unknown/not reported	171
g. TOTAL (auto calculated)	4979

12. Level of Household Income (% of HHS Guideline)	Number of Households
a. Up to 50%	1,862
b. 51% to 75%	828
c. 76% to 100%	768
d. 101% to 125%	469
e. 126% to 150%	268
f. 151% to 175%	169
g. 176% to 200%	118
h. 201% to 250%	106
i. 250% and over	196
j. Unknown/not reported	195
k. TOTAL (auto calculated)	4979

13. Sources of Household Income	Number of Households
a. Income from Employment Only	424
b. Income from Employment and Other Income Source	289
c. Income from Employment, Other Income Source, and Non-Cash Benefits	284
d. Income from Employment and Non-Cash Benefits	449
e. Other Income Source Only	1,101
f. Other Income Source and Non-Cash Benefits	1,576
g. No Income	355
h. Non-Cash Benefits Only	417
i. Unknown/not reported	288
j. TOTAL (auto calculated)	5183

Below, please report the types of Other income and/or non-cash benefits received by the households who reported sources other than employment

14. Other Income Source	Number of Households
a. TANF	65
b. Supplemental Security Income (SSI)	900
c. Social Security Disability Income (SSDI)	612
d. VA Service-Connected Disability Compensation	152
e. VA Non-Service Connected Disability Pension	32
f. Private Disability Insurance	1
g. Worker's Compensation	7
h. Retirement Income from Social Security	1,674
i. Pension	247
j. Child Support	103
k. Alimony or other Spousal Support	5
l. Unemployment Insurance	72
m. EITC	0
n. Other	656
o. Unknown/not reported	184

15. Non-Cash Benefits	Number of Households
a. SNAP	2,178
b. WIC	186
c. LIHEAP	234
d. Housing Choice Voucher	9
e. Public Housing	143
f. Permanent Supportive Housing	29
g. HUD-VASH	24
h. Childcare Voucher	14
i. Affordable Care Act Subsidy	21
j. Other	191
k. Unknown/not reported	1,083

Comments:

In 2021, the numbers were reduced as the Agency had exhausted much of its CARES Act funding for emergency services. In 2022, the Agency had increased numbers due to operation of the Community Development Block Grant - COVID Program and receiving additional CARES/ARPA funds. In 2023, the KI BOIS Domestic Violence Program served significantly more people.

Logic Models

Logic models, as they are used in Results Oriented Management and Accountability (ROMA), are about program management and accountability. They are limited, either to specific needs that may include multiple services, outcomes and indicators, or to specific services that may have multiple outcomes and indicators. The first three logic models were included in the 2024 Community Services Block Grant (CSBG) application submitted to the Oklahoma Department of Commerce. The following three logic models include the outcomes of services provided during the program year 2023.

2024 ROMA LOGIC MODEL

Organization: KI BOIS Community Action Foundation, Inc.

Program: Dev. Disabled Independent Living/ Family Community Agency

Need	Service/ Activity	Outcome	Outcome Indicator	Results*	Measurement Tool	Data Source, Data Collection Procedures, Personnel (Where, How, Who)	Frequency of Data Collection and Reporting
Individuals with developmental disabilities need mainstream independent living.	92 Individuals with developmental disabilities will receive staff support to live in the community and maintain their independence outside an institutional setting.	Individuals with developmental disabilities will live in the community with staff support to maintain their independence outside an institutional setting.	92 individuals with a developmental disability will live in the community with staff support to maintain their independence outside an institutional setting for the PY 2024.		Developmentally Disabled (DD) Program assessment, daily living support records, CAPTAIN.	Developmentally Disabled (DD) Program records, updated at the time of service by Habilitation Training Staff. Service activities entered into CAPTAIN by DD Program Coordinator.	Data will be collected as activities are performed and entered into CAPTAIN no less than once per month. Data will be shared with the Program Director monthly and KI BOIS Planning Dept at the end of the contract year, CAPTAIN Administrator reviews data monthly, CSBG-Annual Report is reviewed annually.
<p>Mission: KI BOIS Community Action Foundation, Incorporated is a community based organization dedicated to eliminating the causes of poverty and bettering the economic, mental, physical and social well being of all people, most importantly the disadvantaged, by utilizing effective coordination and administration of available resources and information.</p>					<p>Proxy Outcome:</p>		

*Actual results are only entered into this column AFTER services are provided; however, you can use this column to record projected success rates if desired, and later replace them with actual results.

ROMA Logic Model from the National Peer-to-Peer ROMA Training and Certification Project

2024 ROMA LOGIC MODEL

Organization: KI BOIS Community Action Foundation, Inc.

Program: Permanent Supportive Rapid Re-housing Family Community Agency

Need	Service/ Activity	Outcome	Outcome Indicator	Results*	Measurement Tool	Data Source, Data Collection Procedures, Personnel (Where, How, Who)	Frequency of Data Collection and Reporting
Disabled victims of domestic violence and their families need stable housing.	15 disabled victims of domestic violence will receive supportive case management services and temporary financial assistance to become stable in their own permanent home for the PY 2024.	Disabled victims of domestic violence and their families will be stable in their own permanent housing.	15 disabled victims of domestic violence will receive supportive case management services and temporary financial assistance to become stable in their own permanent home during the PY 2024.		Permanent Supportive Rapid Re-housing Program (PSH) intake, assessments and service plans.	PSH Program case records updated by case managers as service is provided. PSH Program Homeless Management Information System (HMIS) records. Client data entered by Case Manager	PSH Program case manager collects data at the time of service and enters into the case records weekly. Data entered into HMIS not less than weekly. HMIS data is reviewed monthly by HMIS Administrator and the Program Coordinator.
<p>Mission: KI BOIS Community Action Foundation, Incorporated is a community based organization dedicated to eliminating the causes of poverty and bettering the economic, mental, physical and social well being of all people, most importantly the disadvantaged, by utilizing effective coordination and administration of available resources and information.</p>						<p>Proxy Outcome:</p>	

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ROMA Logic Model from the National Peer-to-Peer ROMA Training and Certification Project

2024 ROMA LOGIC MODEL

Organization: KI BOIS Community Action Foundation, Inc.

Program: Food Pantries

Family

Community

Agency

Need	Service/ Activity	Outcome	Outcome Indicator	Results*	Measurement Tool	Data Source, Data Collection Procedures, Personnel (Where, How, Who)	Frequency of Data Collection and Reporting
Individuals and families with low incomes need nutritious food to prevent hunger.	Nutritious food boxes will be provided at agency locations to 1750 individuals and families.	Individuals and families have an adequate supply of nutritional food to prevent hunger on a temporary basis.	1750 individuals and families requesting food during the calendar year 2024 will receive a nutritious food box.		Food Pantry Intakes, CAPTAIN, CSBG-AR	Food Pantry Intakes are collected by Pantry staff at the time of service then given to the CAPTAIN data entry staff, CAPTAIN Reports printed by the CAPTAIN Administrator, CSBG-AR compiled by the Director of Planning.	Data is collected as service is provided and entered into CAPTAIN, at a minimum, monthly. CAPTAIN reports are reviewed monthly, CSBG-AR is reviewed annually.
<p>Mission: KI BOIS Community Action Foundation, Incorporated is a community based organization dedicated to eliminating the causes of poverty and bettering the economic, mental, physical and social well being of all people, most importantly the disadvantaged, by utilizing effective coordination and administration of available resources and information.</p>					<p>Proxy Outcome:</p>		

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ROMA Logic Model from the National Peer-to-Peer ROMA Training and Certification Project

2023 ROMA LOGIC MODEL

Organization: KI BOIS Community Action Foundation, Inc.

Program: Housing Wx

Family

Community

Agency

Need	Service/ Activity	Outcome	Outcome Indicator	Results*	Measurement Tool	Data Source, Data Collection Procedures, Personnel (Where, How, Who)	Frequency of Data Collection and Reporting
Individuals and families need houses that are energy efficient and safe.	26 households will receive weatherization services resulting in a more energy efficient and safer, healthier home.	Persons with low-incomes will receive services to increase the energy efficiency of their homes and reduce energy costs while also improving their health and safety .	26 of 26 or 100% of low-income households deemed eligible will receive services to increase the energy efficiency of their homes and reduce energy costs while also improving their health and safety in the home by December 31, 2023.	28 or 108% of low-income households received services to increase the energy efficiency of their homes and reduce energy costs while also improving their health and safety in the home.	KI BOIS Wx completed files, CSBG-Annual Report	KI BOIS Wx staff will process paperwork as they work on homes. Once completed, Wx staff will maintain a file with final documentation for each household as required by ODOC. CSBG-Annual Report is compiled by the Planning Dept.	Data will be collected as activities are performed. Final data will be collected once the house is complete. Data will be shared with KI BOIS Planning Dept. at the end of the contract year, CSBG-Annual Report is reviewed annually.
<p>Mission: KI BOIS Community Action Foundation, Incorporated is a community based organization dedicated to eliminating the causes of poverty and bettering the economic, mental, physical and social well being of all people, most importantly the disadvantaged, by utilizing effective coordination and administration of available resources and information.</p>						<p>Proxy Outcome:</p>	

*Actual results are only entered into this column AFTER services are provided; however, you can use this column to record projected success rates if desired, and later replace them with actual results.

ROMA Logic Model from the National Peer-to-Peer ROMA Training and Certification Project

2023 ROMA LOGIC MODEL

Organization: KI BOIS Community Action Foundation, Inc.

Program: Rx for Oklahoma

Family

Community

Agency

Need	Service/Activity	Outcome	Outcome Indicator	Results*	Measurement Tool	Data Source, Data Collection Procedures, Personnel (Where, How, Who)	Frequency of Data Collection and Reporting
Individuals, including senior citizens, with low-incomes need prescribed medication to maintain their health.	Advocacy services will be provided to help individuals, including senior citizens, apply to pharmaceutical patient assistance programs for assistance with low or no cost medications.	Individuals, including senior citizens, have affordable access to prescription medication to maintain their health.	100 of 112 individuals requesting assistance during PY'23 will receive their requested prescription medication at low or no cost.	110 individuals or 110% received prescription medication at low or no cost.	Rx for Oklahoma intakes and logs, CAPTAIN, CSBG-Annual Report.	Rx for Oklahoma Intakes are collected by Rx staff at the time of service then given to the CAPTAIN data entry staff, CAPTAIN Reports printed by the CAPTAIN Administrator, CSBG-Annual Report compiled by the Director of Planning.	Data is collected as service is provided and entered into CAPTAIN, at a minimum, monthly. CAPTAIN reports are reviewed monthly, CSBG-Annual Report is reviewed annually.
<p>Mission: KI BOIS Community Action Foundation, Incorporated is a community based organization dedicated to eliminating the causes of poverty and bettering the economic, mental, physical and social well being of all people, most importantly the disadvantaged, by utilizing effective coordination and administration of available resources and information.</p>					<p>Proxy Outcome:</p>		

*Actual results are only entered into this column AFTER services are provided; however, you can use this column to record projected success rates if desired, and later replace them with actual results.

ROMA Logic Model from the National Peer-to-Peer ROMA Training and Certification Project

2023 ROMA LOGIC MODEL

Program: Supportive Services for Veteran Families Family Community Agency

Organization: KI BOIS Community Action Foundation, Inc.

Need	Service/Activity	Outcome	Outcome Indicator	Results*	Measurement Tool	Data Source, Data Collection Procedures, Personnel (Where, How, Who)	Frequency of Data Collection and Reporting
Veterans and their families need stable housing.	270 households will receive housing assistance including assessment, case management, and temporary financial assistance (TFA).	Homeless and imminently homeless veteran households maintain or obtain permanent housing.	270 or 77.14% of homeless and imminently homeless veteran households out of 350 screened will receive supportive case management services and possibly temporary financial assistance to become stable in their own home for the PY 2023.	311 or 115% of homeless and imminently homeless veteran households received supportive case management services and temporary financial assistance to become stable in their own home.	Supportive Services for Veteran Families (SSVF) Program assessments and TFA requests.	SSVF Program case records updated by case managers as service is provided. SSVF Program Homeless Management Information System (HMIS) records. Client data entered by HMIS Coordinator.	SSVF Program case managers collect data at the time of service and enter into the case records weekly. Data entered into HMIS per the SSVF Data Quality Plan but not less than weekly. HMIS data is reviewed monthly by HMIS Administrator and the Veterans Administration.
Mission: KI BOIS Community Action Foundation, Incorporated is a community based organization dedicated to eliminating the causes of poverty and bettering the economic, mental, physical and social well being of all people, most importantly the disadvantaged, by utilizing effective coordination and administration of available resources and information.					Proxy Outcome:		

*Actual results are only entered into this column AFTER services are provided; however, you can use this column to record projected success rates if desired, and later replace them with actual results.

