

KI BOIS COMMUNITY ACTION FOUNDATION, INC.
BOARD OF DIRECTOR'S MEETING
JANUARY 28, 2020 7:00 PM
KI BOIS Conference Center
200 SE A Street
Stigler, OK 74462-0727

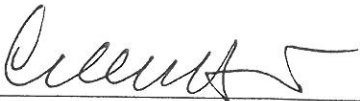
AGENDA

NOTE: The KI BOIS Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

1. Call to order, Welcome, and Introduction of Guests – 7:00 PM
2. Invocation and Flag Salute
3. Record of members present (quorum check)
4. Consideration and possible action on seating Roy G. Gordon, Jr. for a three year term on the KI BOIS Community Action Board of Directors.
5. Consideration and possible action on the Consent Docket – *The following items of business may be voted upon by a single vote of the Board without discussion, unless and except for any item which any member of the Board desires to have discussion about at the meeting, in which case, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket:*
 - 5a. Consideration and possible action on minutes of November 12, 2020 Board Meeting
 - 5b. Consideration and possible action on minutes of December 28, 2020 Board Executive Committee/Finance Committee Meeting
 - 5c. Consideration and possible action on program expenditures, budget reports, and modifications for October and November 2020
 - 5d. Consideration and possible action on program progress reports for November 2020 and December 2020
6. Consideration and possible action on accepting resignation of board member Steve Carter effective 12-31-2020 and acknowledging the death of board member Roy Gordon, Sr. on December 4, 2020.
7. Management Team Reports (Written Reports)
 - A. Community Services Programs – Carroll Huggins, Tom Marlatt, and Larry Hall
 - B. Public Transportation Programs – Charla Sloan
 - C. Programs for the Developmentally Disabled – Kenneth Barnhart
 - D. Housing/Weatherization Programs – Michael Knapp
 - E.. SSVF Program – Tammy Randazzo
 - F. Foster Grandparent Programs – Shaunda Noah
 - G. Update on the progress of meeting the goals within the strategic plan - Linda Love and Royce Alverson (OS 6.5)
8. Consideration and possible action on designating R. Carroll Huggins, Executive Director/CEO, John Cook, Board Chairperson, Cecil Williams, 1st Vice Chairperson as authorized agents to include: executing all contracts, certifications, and assurances for KI BOIS Community Action Foundation, Incorporated. For borrowing purposes two signatures are required. Consideration and possible action on Jan Coplen, Board Secretary to attest and seal for the agency.

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AGENDA Continued

9. Consideration and possible action on naming R. Carroll Huggins as the signing authority for Oklahoma Department of Transportation Transactions and KATS
10. Consideration and possible action on the following annual certifications:
 - A. KI BOIS Community Action Fair Housing/Marketing Plan
 - B. KI BOIS Housing Equal Opportunity Minority Outreach, MBE/WBE, Contracting Requirements
 - C. KI BOIS Housing Tenant Participation Plan
11. Consideration and possible action on contract to change former Head Start Center on NW 9th St. in Stigler to into a Women's Shelter.
12. Presentation of Audit Report - Josh Masters, CPA, Beall Barclay & Company, PLC (Zoom)
13. Consideration and possible action on acceptance of Audit Report. (Organizational Standards 8.01, 8.02, 8.03, and 8.04)
14. Consideration and possible action on updates to the Financial Procedures Manual.
15. Consideration and possible action on the Domestic Violence Program's annual internal evaluation.
16. Consideration and possible action on declaring the listed KATS Transit Vehicles as surplus and selling by Purple Wave.
17. Consideration and possible action on New Business (Any matter not known about or which could not have been reasonably foreseen prior to the time of agenda posting)
18. Announcements:
 - * Next Executive Board/Finance Committee meeting Monday, February 22, 2021, 2:00 p.m.
 - * Next Board meeting Thursday, March 25, 2021, 7:00 pm.
 - * Annual Board Officer Election Postponed to March 25, 2021 Board Meeting
19. Consideration and possible action on Adjournment

POSTED:  01-21-2021 8:30AM
Signature Date Time