

KI BOIS COMMUNITY ACTION FOUNDATION, INC.
BOARD OF DIRECTOR'S MEETING
JANUARY 25, 2018, 7:00 PM
KI BOIS Conference Center
200 SE A Street
Stigler, OK 74462-0727

AGENDA

NOTE: The KI BOIS Board of Directors may discuss, vote to approve, vote to disapprove, vote to table, or decide not to vote on any item on this agenda.

1. Call to order, Welcome, and Introduction of Guests – 7:00 PM
2. Invocation and Flag Salute
3. Record of members present (quorum check)
4. Consideration and possible action on seating board members: New Board Members Mike Mouzakis and Jennifer Woods; Reseat Neal Brannon, Jeremy Bullard, Ed Cannaday, , Debbie Stiles, and Joye Walker. Honoring retiring board member Herb Henry for his many years of service.
5. Consideration and possible action on the Consent Docket – *The following items of business may be voted upon by a single vote of the Board without discussion, unless and except for any item which any member of the Board desires to have discussion about at the meeting, in which case, each item so noted will be withdrawn from the consent docket and handled individually in order immediately following the completion of the Consent Docket:*
 - 5a. Consideration and possible action on minutes of November 16, 2017 Board Meeting
 - 5b. Consideration and possible action on minutes of December 18, 2017 Board Executive Committee/Finance Committee Meeting
 - 5c. Consideration and possible action on program expenditures, credit card expenditures, budget reports, and modifications for October and November 2017
 - 5d. Consideration and possible action on program progress reports for November 2017 and December 2017
6. Consideration and possible action on board officer nominating committee report and annual election of 2018 board Officer
7. Presentation of Audit Report - Josh Masters, CPA, Beall Barclay & Company, PLC
8. Consideration and possible action on acceptance of Audit Report.
9. Board Training - Michael Jones and Linda Love
10. Management Team Reports (Written Reports)
 - A. Community Services Programs – Carroll Huggins, Tom Marlatt, and Larry Hall
 - B. Head Start, and Pre-School Programs – Donna Carolan
 - C. Programs for the Developmentally Disabled – Kenneth Barnhart
 - D. Public Transportation Programs – Charla Sloan
 - E. Housing/Weatherization Programs – John Jones
 - F. OAKS RSC – Brenda Seay
 - G. SSVF – Tammy Randazzo
 - H. 50th Anniversary Year for KI BOIS Community Action Foundation, Inc., Royce Alverson
11. Consideration and possible action on designating R. Carroll Huggins, Executive Director/CEO, Gene Bass, Board Chairperson, John Cook, Board 1st Vice-Chair, and Cecil Williams, 2nd Vice-Chair as authorized agents to include: executing all contracts, certifications, and assurances for KI BOIS Community Action Foundation, Incorporated. For borrowing purposes two signatures are required. Consideration and possible action on Jan Coplen, Board Secretary to attest and seal for the agency.

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AGENDA Continued**

12. Consider approval of renewing the \$200,000.00 line of credit with the First National Bank of Stigler
13. Consider approval of renewing the \$250,000.00 line of credit with Farmers State Bank of Quinton
14. Consider approval of KI BOIS Community Action Head Start Applications 2018-2019:

06CH7175 (South)	Head Start Program Operations TTA	
	Total	\$4,897.279

06CH7060 (North)	Head Start Program Operations TTA	
	Total	\$3,692,634

15. Consideration and possible action on: 1. Head Start Personnel Attachment revision 2017; 2. Criteria for Selection of Children for Head Start in regard to moving Children from EHS to HS. 3. Direct Allocation Plan
16. Consideration and possible action on; 1. KATS updates on ADA policy; 2. Title VI policy; 3. Limited English Proficiency Plan 4. Opening a bank account with Armstrong Bank in Wagoner.
17. Consideration and possible action on declaring KATS Vehicles as surplus: See attached list
18. Consideration and possible action on out of state travel: Jennie Skimbo and Kathy Healy to San Francisco, CA on January 31-February 4, 2018 to attend the New Partners for Smart Growth Conference. (authorized by TSET and approved for reimbursement.)
19. Consideration and possible action on New Business (Any matter not known about or which could not have been reasonably foreseen prior to the time of agenda posting)
20. Announcements:
 - * Next Executive Board/Finance Committee meeting Monday, February 26, 2018, 2:00 p.m.
 - * Next Board meeting Thursday, March 29, 2018, 7:00 pm.
21. Consideration and possible action on Adjournment

POSTED: _____
Signature Date Time